



FACT SHEET – STATE GOVERNMENT AGENCIES

Government building training policy

All State Government agencies, as defined in Section 3 of the *Public Sector Management Act 1994*, are in scope of the GBT policy. Government trading enterprises are not included but are encouraged to apply the GBT policy.

A State Government agency must apply the GBT policy if they enter into:

- building and construction contracts, including civil and engineering, with an estimated labour value of \$2 million and over for the construction component; or
- maintenance contracts, with an estimated labour value of \$2 million and over for the total contract.

State Government contracting agencies must:

- include appropriate GBT policy information and clauses in relevant building, construction and maintenance tender and contract documents;
- manage head contractor compliance and non-compliance through contract management processes;
- submit apprentice and trainee information to the Department of Training and Workforce Development for verification each quarter, using the *State Government agency quarterly apprentice and trainee verification request form*; and
- report implementation of the policy in their annual report using the *State Government agency's annual reporting template*. Information for building and construction projects and maintenance projects must be shown separately. A copy of this information must be sent to the Department of Training and Workforce Development by 30 September each year via email to policy.gbt@dtwd.wa.gov.au.

The *Premier's Circular 2015/02* outlines State Government agency compliance requirements.

Further information on the GBT policy is available at:

Telephone: (08) 6551 5607

Email: policy.gbt@dtwd.wa.gov.au

Website: dtwd.wa.gov.au