

CPP Property Services Training Package

Version 3 & 4

WA NOMINAL HOURS GUIDE

Introduction

This Guide has been generated to enable the stakeholders in this Industry in Western Australia to participate in the managed implementation of the National CPP Property Services Training Package.

This Guide is designed to aid Registered Training Organisations (RTOs) to convert from existing Training Package qualifications to new Training Package qualifications within the scope of their training delivery.

The Guide should be read in conjunction with the endorsed components of the Training Package.

Version 3 & 4 of the CPP Property Services Training Package was released by Training.Gov.Au (TGA) on the 06/05/2016.

Transition Arrangements

Registered Training Organisations (RTOs) are required to deliver Training Package qualifications in accordance with the Standards for RTOs. For further information visit the Training Accreditation Council website www.tac.wa.gov.au.

Nominal Hours

Nominal hours are the hours of training notionally required to achieve the outcomes of units of competency.

Nominal hours are identified for nationally endorsed qualifications. Nominal hours may vary for a qualification depending on the selection of units of competency.

In Western Australia, nominal hours are used as a mechanism for funding allocation.

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Qualifications and Nominal Hours

The following table provides a summary of the qualifications and nominal hours in the industry.

National Code	National Title	Nominal Hours
CPP20116	Certificate II in Surveying and Spatial Information Services	185
CPP30115	Certificate III in Urban Pest Management	460
CPP30216	Certificate III in Surveying and Spatial Information Services	460
CPP30316	Certificate III in Cleaning Operations	290
CPP30416	Certificate III in Strata Community Management	285
CPP40115	Certificate IV in Building Design Drafting	846
CPP40216	Certificate IV in Surveying	650
CPP40316	Certificate IV in Spatial Information Services	610
CPP40416	Certificate IV in Cleaning Management	525
CPP40516	Certificate IV in Strata Community Management	480
CPP50116	Diploma of Surveying	945
CPP50216	Diploma of Spatial Information Services	840
CPP50316	Diploma of Strata Community Management	550
CPP60116	Advanced Diploma of Surveying	735

Units of Competency and Nominal Hours

The following table provides a summary of the units of competency and nominal hours in the industry.

National Code	National Title	Nominal Hours
CPPBDN4001	Research and evaluate construction materials and methods for building design projects	85
CPPBDN4002	Research and apply compliance requirements to technical construction documentation	35
CPPBDN4003	Collect, apply and store building design project information	25
CPPBDN4004	Set up BIM-capable software and files for building design drafting projects	35
CPPBDN4005	Review and report structural integrity of building designs	85
CPPBDN4006	Import and transpose information from external sources into digital building design drawings	35
CPPBDN4007	Store and retrieve building design documentation	25
CPPBDN4008	Produce digital building design concept drawings	80
CPPBDN4009	Analyse building design drawings and review findings	50
CPPBDN4010	Prepare documentation for planning approval	110
CPPBDN4011	Prepare documentation for building approval	90
CPPBDN4012	Provide support to project building designers	45
CPPBDN4013	Produce construction detail drawings	90
CPPCLO3001	Maintain hard floor surfaces	15
CPPCLO3002	Restore hard floor surfaces	45
CPPCLO3003	Clean using safe work practices	40
CPPCLO3004	Maintain carpeted floors	8
CPPCLO3005	Confirm and apply privacy and security requirements for cleaning work	20
CPPCLO3006	Clean carpets	90
CPPCLO3007	Remove carpet stains	20
CPPCLO3008	Mitigate carpet water damage	25
CPPCLO3009	Clean glass surfaces	10
CPPCLO3010	Apply odour control to carpets	20

CPPCLO3011	Clean using environmentally sustainable work practices	25
CPPCLO3012	Repair and reinstall carpets	70
CPPCLO3013	Clean window coverings	10
CPPCLO3014	Maintain clean-room environments	10
CPPCLO3015	Treat complex carpet stains	10
CPPCLO3016	Apply topical treatments to carpets	20
CPPCLO3017	Clean wet areas	20
CPPCLO3018	Clean and maintain furniture and fittings	24
CPPCLO3019	Remove waste and recyclable materials	10
CPPCLO3020	Pressure wash and clean surfaces	10
CPPCLO3021	Clean industrial machinery	10
CPPCLO3024	Clean fabric upholstery	25
CPPCLO3029	Inspect sites prior to carpet cleaning	20
CPPCLO3030	Develop a plan to mitigate water damage and restore carpets	45
CPPCLO3035	Maintain cleaning storage areas	15
CPPCLO3036	Clean at heights	10
CPPCLO3037	Clean external surfaces	10
CPPCLO3038	Clean food-handling areas	20
CPPCLO3040	Clean ceiling surfaces and fittings	8
CPPCLO3043	Clean using microfibre and chemical-free techniques	8
CPPCLO3044	Prepare rooms for guests and residents	15
CPPCLO3045	Clean high-touch surfaces	20
CPPCLO4001	Induct cleaning staff	35
CPPCLO4002	Develop, implement and monitor new cleaning techniques	45
CPPCLO4003	Manage cleaning equipment maintenance and supply	45
CPPCLO4022	Schedule and monitor cleaning tasks	20
CPPCLO4024	Manage the supply of cleaning stores to the work site	25
CPPCLO4025	Provide quotation for cleaning services	25

CPPCMN3004	Respond to enquiries and complaints	20
CPPCMN3006	Provide effective client service	25
CPPCMN3007	Support leadership in the workplace	40
CPPCMN4001	Develop workplace policies and procedures for sustainability	40
CPPCMN4002	Implement and monitor environmentally sustainable work practices	40
CPPCMN4003	Establish, develop and monitor teams	70
CPPCMN4004	Develop and manage client relations	40
CPPCMN4007	Manage workplace safety arrangements	45
CPPCMN4008	Read plans, drawings and specifications for residential buildings	25
CPPCMN4009	Develop team understanding of and commitment to sustainability	40
CPPDSM3007	Identify risks and opportunities in the property industry	20
CPPDSM3009	Maintain workplace safety in the property industry	20
CPPDSM3010	Meet customer needs and expectations in the property industry	20
CPPDSM3011	Monitor building facilities	20
CPPDSM3016	Work in the property industry	40
CPPDSM3017	Work in the strata community management sector	30
CPPDSM3019	Communicate with clients in the property industry	25
CPPDSM3020	Source and extract information from strata plans	10
CPPDSM3021	Collect and process information relevant to strata communities	10
CPPDSM4009	Interpret legislation to complete work in the property industry	30
CPPDSM4020	Present at tribunals	20
CPPDSM4026	Analyse property and facility information	40
CPPDSM4027	Analyse resource use in building operations	40
CPPDSM4028	Identify and analyse risks and opportunities in the property industry	30
CPPDSM4031	Arrange lease of space	20
CPPDSM4034	Negotiate and implement strata community management agreement	20
CPPDSM4040	Contribute to asset life cycle maintenance strategy	20
CPPDSM4042	Coordinate construction contract	20

CPPDSM4044	Coordinate maintenance and repair of properties and facilities	20
CPPDSM4045	Facilitate meetings in the property industry	20
CPPDSM4047	Implement and monitor procurement process	25
CPPDSM4048	Implement customer service strategies in the property industry	25
CPPDSM4049	Implement maintenance program for managed properties	25
CPPDSM4055	Maintain asset management system	20
CPPDSM4056	Manage conflicts and disputes in the property industry	20
CPPDSM4057	Monitor a safe workplace in the property industry	15
CPPDSM4063	Participate in developing and establishing property or facility contracts	20
CPPDSM4066	Plan and coordinate property and facility inspection	20
CPPDSM4071	Promote process improvement in the property industry	15
CPPDSM4072	Provide leadership in the property industry	20
CPPDSM4074	Select and appoint contractors in the property industry	25
CPPDSM4082	Monitor service requirements of owners and occupiers in strata communities	15
CPPDSM4083	Terminate strata community	15
CPPDSM4084	Administer insurance for strata communities	25
CPPDSM4085	Handle strata community funds held on trust	20
CPPDSM4086	Oversee preparation of strata community budgets	20
CPPDSM4087	Facilitate operation of owners committee	20
CPPDSM5006	Coordinate customer service activities in the property industry	15
CPPDSM5007	Coordinate construction or renovation of facilities	15
CPPDSM5009	Coordinate risk management systems in the property industry	15
CPPDSM5018	Ensure a safe workplace in the property industry	15
CPPDSM5025	Maintain public relations in the property industry	20
CPPDSM5026	Manage a consultant property project team	20
CPPDSM5027	Provide facilities and amenities for property users	20
CPPDSM5029	Manage client relationships and networks in the property industry	20
CPPDSM5030	Manage projects in the property industry	20

CPPDSM5039	Meet legal requirements in managing strata communities	20
CPPDSM5040	Meet ethical and professional standards in managing strata communities	20
CPPDSM6007	Develop life cycle asset management plans	40
CPPPMT3002	Assess, advise on options, and develop pest management plans for complex or high risk operations	25
CPPPMT3005	Manage pests without applying pesticides	40
CPPPMT3006	Manage pests by applying pesticides	80
CPPPMT3007	Implement pest management plans for complex or high risk operations	20
CPPPMT3008	Inspect for and report on timber pests	40
CPPPMT3010	Control timber pests	40
CPPPMT3011	Manage organisms by applying fumigants to commodities and environments	80
CPPPMT3017	Maintain, service and repair pest management equipment	10
CPPPMT3018	Maintain equipment and pesticide storage area in pest management vehicles	50
CPPPMT3019	Organise and monitor pest management operations	25
CPPPMT3026	Select pest management vehicle and equipment	15
CPPPMT3029	Plan and schedule pest management operations	30
CPPPMT3042	Install physical termite management systems	30
CPPPMT3043	Prepare and present pest management proposals for complex or high risk operations	25
CPPSIS2012	Assist in collecting basic spatial data	25
CPPSIS2013	Store and retrieve basic spatial data	10
CPPSIS2015	Assist with surveying and spatial field activities	10
CPPSIS2016	Assist with load transfers	10
CPPSIS3011	Produce basic maps	30
CPPSIS3015	Collect basic surveying data	55
CPPSIS3016	Provide field support services for surveying and spatial projects	40
CPPSIS3018	Transfer loads	40
CPPSIS3019	Produce basic plans of surveys	40
CPPSIS3020	Perform basic surveying computations	100
CPPSIS3021	Visually interpret image data	25

CPPSIS4022	Store and retrieve spatial data	50
CPPSIS4024	Source and assess spatial data	100
CPPSIS4025	Collect spatial data using GNSS	20
CPPSIS4026	Digitally enhance and process image data	35
CPPSIS4027	Organise surveying field services	30
CPPSIS4030	Operate surveying equipment	100
CPPSIS4031	Perform surveying computations	60
CPPSIS4032	Conduct field surveying operations	40
CPPSIS4034	Maintain spatial data	60
CPPSIS4035	Apply GIS software to solve spatial data problems	70
CPPSIS4036	Operate spatial software applications	70
CPPSIS4037	Produce computer-aided drawings	70
CPPSIS4038	Prepare and present GIS data	35
CPPSIS4039	Design and produce maps	55
CPPSIS4040	Collect spatial data using terrestrial technologies	55
CPPSIS4041	Set out site and building works	55
CPPSIS5031	Plan spatial data collection	40
CPPSIS5032	Capture new spatial data	100
CPPSIS5035	Obtain and validate spatial data	20
CPPSIS5036	Integrate spatial datasets	60
CPPSIS5037	Maintain spatial data systems	60
CPPSIS5038	Develop spatial databases	60
CPPSIS5039	Plan and implement spatial projects	100
CPPSIS5040	Interpret and collate spatial data	20
CPPSIS5043	Design spatial data storage systems	40
CPPSIS5044	Develop subdivision survey designs for local government approval	100
CPPSIS5046	Set out stormwater systems	110
CPPSIS5047	Conduct GNSS surveys	40

CPPSIS5048	Conduct engineering surveys	40
CPPSIS5049	Plan and implement surveying projects	60
CPPSIS5051	Apply land and planning law to surveying	60
CPPSIS5052	Integrate surveying datasets	40
CPPSIS5053	Perform advanced surveying computations	80
CPPSIS5054	Perform geodetic surveying computations	60
CPPSIS5057	Conduct precision surveys	40
CPPSIS5058	Conduct geodetic surveys	60
CPPSIS5060	Develop spreadsheets for spatial data	35
CPPSIS5061	Locate underground services in surveying practice	50
CPPSIS5062	Conduct photogrammetric mapping	35
CPPSIS5064	Coordinate GIS data manipulation and analysis	50
CPPSIS5065	Design basic engineering structures	180
CPPSIS6021	Conduct open pit mine surveys	140
CPPSIS6022	Produce mine drawings	60
CPPSIS6025	Apply quality control measures to spatial products and services	40
CPPSIS6031	Design basic mines	60
CPPSIS6032	Conduct advanced GNSS control surveys	70
CPPSIS6033	Conduct underground mine surveys	140
CPPSIS6034	Conduct mining geology operations	70
CPPSIS6035	Conduct complex engineering set-out surveys	120
CPPSIS6036	Monitor engineering structures	120
CPPSIS6037	Conduct advanced remote sensing analysis	120
CPPSIS6040	Develop 2-D and 3-D terrain visualisations	160
CPPSIS6041	Compile mine survey plans	60

Mapping Qualifications

The following table provides an overview of the qualifications from Version 4.00 which replace qualifications from the existing version of the CPP Property Services Training Package.

CPP07 Current Qualification				CPP Replacement Qualification		
National Code	National Title	Nominal Hours	E / NE	National Code	National Title	Nominal Hours
CPP20112	Certificate II in Surveying and Spatial Information Services	185	E	CPP20116	Certificate II in Surveying and Spatial Information Services	185
CPP30112	Certificate III in Surveying and Spatial Information Services	460	E	CPP30216	Certificate III in Surveying and Spatial Information Services	460
CPP31011	Certificate III in Cleaning Operations	355	E	CPP30316	Certificate III in Cleaning Operations	290
			-	CPP30416	Certificate III in Strata Community Management	285
CPP40112	Certificate IV in Surveying	710	E	CPP40216	Certificate IV in Surveying	650
CPP40212	Certificate IV in Spatial Information Services	610	E	CPP40316	Certificate IV in Spatial Information Services	610
CPP41011	Certificate IV in Cleaning Management	520	E	CPP40416	Certificate IV in Cleaning Management	525
			-	CPP40516	Certificate IV in Strata Community Management	480
CPP50112	Diploma of Surveying	1030	E	CPP50116	Diploma of Surveying	945
CPP50212	Diploma of Spatial Information Services	930	E	CPP50216	Diploma of Spatial Information Services	840
			-	CPP50316	Diploma of Strata Community Management	550
CPP60312	Advanced Diploma of Surveying	735	E	CPP60116	Advanced Diploma of Surveying	735

Mapping Units of Competency

The following table provides an overview of the units of competency from Version 4.00 which replace units of competency from the existing version of the CPP Property Services Training Package.

CPP07 Current Unit				CPP Replacement Unit		
National Code	National Title	Nominal Hours	E / NE	National Code	National Title	Nominal Hours
CPPCLO2001A	Maintain hard floor surfaces	15	E	CPPCLO3001	Maintain hard floor surfaces	15
CPPCLO3002A	Restore hard floor surfaces	15	NE	CPPCLO3002	Restore hard floor surfaces	45
CPPCLO3003A	Replace a hard floor finish	20	NE			
CPPCLO2033A	Plan for safe and efficient cleaning activities	15	NE	CPPCLO3003	Clean using safe work practices	40
CPPCMN3003A	Contribute to workplace safety arrangements	30	NE			
CPPCLO2004A	Maintain carpeted floors	8	E	CPPCLO3004	Maintain carpeted floors	8
			-	CPPCLO3005	Confirm and apply privacy and security requirements for cleaning work	20
CPPCCL2002A	Use bonnet cleaning	25	NE	CPPCLO3006	Clean carpets	90
CPPCCL2003A	Use dry foam shampoo	15	NE			
CPPCCL2004A	Use dry absorbent compound	25	NE			
CPPCCL2005A	Use wet foam shampoo	15	NE			
CPPCCL2001A	Use hot water extraction	25	NE			
CPPCCL2007A	Perform basic stain removal	20	NE	CPPCLO3007	Remove carpet stains	20
CPPCCL3008A	Mitigate water damage	25	E	CPPCLO3008	Mitigate carpet water damage	25
CPPCLO2009A	Clean glass surfaces	10	E	CPPCLO3009	Clean glass surfaces	10
CPPCCL3010A	Apply odour control	20	E	CPPCLO3010	Apply odour control to carpets	20
CPPCMN3001B	Participate in environmentally sustainable work practices	20	NE	CPPCLO3011	Clean using environmentally sustainable work practices	25
CPPCCL2006A	Identify carpet fibre and construction	55	E	CPPCLO3012	Repair and reinstall carpets	70
CPPCCL3012A	Perform carpet colour repair and restoration	10	E			
CPPCCL3011A	Perform carpet repair and reinstallation	25	E			

CPPCLO3013A	Clean window coverings	10	E	CPPCLO3013	Clean window coverings	10
CPPCLO3014A	Maintain 'clean room' environments	10	E	CPPCLO3014	Maintain clean-room environments	10
CPPCCL3015A	Perform advanced stain removal	10	E	CPPCLO3015	Treat complex carpet stains	10
CPPCCL3016A	Apply topical treatments	20	E	CPPCLO3016	Apply topical treatments to carpets	20
CPPCLO2017A	Clean wet areas	20	E	CPPCLO3017	Clean wet areas	20
CPPCLO2015A	Maintain furniture, fittings and room dressing	8	E	CPPCLO3018	Clean and maintain furniture and fittings	24
CPPCLO3016A	Wash furniture and fittings	6	E			
CPPCLO2019A	Sort and remove waste and recyclable materials	10	E	CPPCLO3019	Remove waste and recyclable materials	10
CPPCLO3020A	Clean using pressure washing	10	E	CPPCLO3020	Pressure wash and clean surfaces	10
CPPCLO3021A	Clean industrial machinery	10	E	CPPCLO3021	Clean industrial machinery	10
CPPCCL3014A	Clean fabric upholstery	25	E	CPPCLO3024	Clean fabric upholstery	25
CPPCCL3019A	Inspect sites prior to cleaning or treatment	20	E	CPPCLO3029	Inspect sites prior to carpet cleaning	20
CPPCCL3018A	Inspect sites with water damage	20	NE	CPPCLO3030	Develop a plan to mitigate water damage and restore carpets	45
CPPCCL3020A	Develop a plan to mitigate water damage and restore carpet	40	NE			
CPPCLO2035A	Maintain cleaning storage areas	15	E	CPPCLO3035	Maintain cleaning storage areas	15
CPPCLO3036A	Clean at high levels	10	E	CPPCLO3036	Clean at heights	10
CPPCLO2037A	Clean external surfaces	10	E	CPPCLO3037	Clean external surfaces	10
CPPCLO3038A	Clean food-handling areas	20	E	CPPCLO3038	Clean food-handling areas	20
CPPCLO2010A	Clean ceiling surfaces and fittings	8	E	CPPCLO3040	Clean ceiling surfaces and fittings	8
CPPCLO2043A	Clean using microfibre techniques	8	E	CPPCLO3043	Clean using microfibre and chemical-free techniques	8
CPPCLO2044A	Prepare rooms for guests and residents	15	E	CPPCLO3044	Prepare rooms for guests and residents	15
CPPCLO3044A	Clean using steam sanitising techniques	10	NE	CPPCLO3045	Clean high-touch surfaces	20
			-	CPPCLO4001	Induct cleaning staff	35
			-	CPPCLO4002	Develop, implement and monitor new cleaning techniques	45
			-	CPPCLO4003	Manage cleaning equipment maintenance and supply	45
CPPCLO4022A	Organise and monitor cleaning operations	20	E	CPPCLO4022	Schedule and monitor cleaning tasks	20
CPPCLO4024A	Control the supply of resources to the work site	25	E	CPPCLO4024	Manage the supply of cleaning stores to the work site	25

CPPCLO4025A	Provide quotation for cleaning services	25	E	CPPCLO4025	Provide quotation for cleaning services	25
CPPCMN2003A	Provide effective client service	40	NE	CPPCMN3006	Provide effective client service	25
CPPCLO3039A	Support leadership in the workplace	40	E	CPPCMN3007	Support leadership in the workplace	40
CPPCMN4001B	Develop workplace policies and procedures for sustainability	40	E	CPPCMN4001	Develop workplace policies and procedures for sustainability	40
CPPCMN4002B	Implement and monitor environmentally sustainable work practices	40	E	CPPCMN4002	Implement and monitor environmentally sustainable work practices	40
CPPCMN4005A	Facilitate effective teamwork	40	E	CPPCMN4003	Establish, develop and monitor teams	70
CPPCMN4006A	Facilitate effective workplace relationships	40	E			
CPPCMN4004B	Facilitate effective client relationships	40	E	CPPCMN4004	Develop and manage client relations	40
CPPCMN4007A	Manage workplace safety arrangements	45	E	CPPCMN4007	Manage workplace safety arrangements	45
CPPCMN4008A	Read and extract information from plans, drawings and specifications for residential buildings	25	E	CPPCMN4008	Read plans, drawings and specifications for residential buildings	25
CPPCMN4009A	Develop team understanding of and commitment to sustainability	40	E	CPPCMN4009	Develop team understanding of and commitment to sustainability	40
CPPDSM3007B	Identify risks and opportunities in the property industry	20	E	CPPDSM3007	Identify risks and opportunities in the property industry	20
CPPDSM3009A	Maintain workplace safety in the property industry	20	E	CPPDSM3009	Maintain workplace safety in the property industry	20
CPPDSM3010B	Meet customer needs and expectations in the property industry	20	E	CPPDSM3010	Meet customer needs and expectations in the property industry	20
CPPDSM3011B	Monitor building facilities	20	E	CPPDSM3011	Monitor building facilities	20
CPPDSM3016A	Work in the property industry	40	E	CPPDSM3016	Work in the property industry	40
CPPDSM3017A	Work in the strata/community management sector	40	NE	CPPDSM3017	Work in the strata community management sector	30
CPPDSM3019B	Communicate with clients as part of agency operations	25	E	CPPDSM3019	Communicate with clients in the property industry	25
			-	CPPDSM3020	Source and extract information from strata plans	10
			-	CPPDSM3021	Collect and process information relevant to strata communities	10
CPPDSM4009B	Interpret legislation to complete agency work	30	E	CPPDSM4009	Interpret legislation to complete work in the property industry	30
CPPDSM4020A	Present at tribunals	20	E	CPPDSM4020	Present at tribunals	20
CPPDSM4026A	Analyse property and facility information	40	E	CPPDSM4026	Analyse property and facility information	40
CPPDSM4027A	Analyse resource use in building operations	40	E	CPPDSM4027	Analyse resource use in building operations	40

CPPDSM4028A	Identify and analyse risks and opportunities in the property industry	30	E	CPPDSM4028	Identify and analyse risks and opportunities in the property industry	30
CPPDSM4031A	Arrange lease of space	20	E	CPPDSM4031	Arrange lease of space	20
CPPDSM4034A	Assess and implement strata/community management agreement	30	NE	CPPDSM4034	Negotiate and implement strata community management agreement	20
CPPDSM4040A	Contribute to life cycle maintenance strategy	20	E	CPPDSM4040	Contribute to asset life cycle maintenance strategy	20
CPPDSM4042A	Coordinate construction contract	20	E	CPPDSM4042	Coordinate construction contract	20
CPPDSM4044A	Coordinate maintenance and repair of properties and facilities	20	E	CPPDSM4044	Coordinate maintenance and repair of properties and facilities	20
CPPDSM4045A	Facilitate meetings in the property industry	20	E	CPPDSM4045	Facilitate meetings in the property industry	20
CPPDSM4047A	Implement and monitor procurement process	25	E	CPPDSM4047	Implement and monitor procurement process	25
CPPDSM4048B	Implement customer service strategies in the property industry	25	E	CPPDSM4048	Implement customer service strategies in the property industry	25
CPPDSM4049A	Implement maintenance plan for managed properties	25	E	CPPDSM4049	Implement maintenance program for managed properties	25
CPPDSM4055A	Maintain asset management system	20	E	CPPDSM4055	Maintain asset management system	20
CPPDSM4056A	Manage conflicts and disputes in the property industry	20	E	CPPDSM4056	Manage conflicts and disputes in the property industry	20
CPPDSM4057A	Monitor a safe workplace in the property industry	15	E	CPPDSM4057	Monitor a safe workplace in the property industry	15
CPPDSM4063A	Participate in developing and establishing property or facilities contracts	20	E	CPPDSM4063	Participate in developing and establishing property or facility contracts	20
CPPDSM4066A	Plan and coordinate property and facility inspection	20	E	CPPDSM4066	Plan and coordinate property and facility inspection	20
CPPDSM4071A	Promote process improvement in the property industry	15	E	CPPDSM4071	Promote process improvement in the property industry	15
CPPDSM4072A	Provide leadership in the property industry	20	E	CPPDSM4072	Provide leadership in the property industry	20
CPPDSM4074A	Select and appoint contractors in the property industry	25	E	CPPDSM4074	Select and appoint contractors in the property industry	25
			-	CPPDSM4082	Monitor service requirements of owners and occupiers in strata communities	15
			-	CPPDSM4083	Terminate strata community	15
			-	CPPDSM4084	Administer insurance for strata communities	25
			-	CPPDSM4085	Handle strata community funds held on trust	20
			-	CPPDSM4086	Oversee preparation of strata community budgets	20
			-	CPPDSM4087	Facilitate operation of owners committee	20

CPPDSM5006A	Coordinate customer service activities in the property industry	15	E	CPPDSM5006	Coordinate customer service activities in the property industry	15
CPPDSM5007A	Coordinate construction or renovation of facilities	15	E	CPPDSM5007	Coordinate construction or renovation of facilities	15
CPPDSM5009A	Coordinate risk management system in the property industry	15	E	CPPDSM5009	Coordinate risk management systems in the property industry	15
CPPDSM5018A	Ensure a safe workplace in the property industry	15	E	CPPDSM5018	Ensure a safe workplace in the property industry	15
CPPDSM5025A	Maintain public relations in the property industry	20	E	CPPDSM5025	Maintain public relations in the property industry	20
CPPDSM5026A	Manage a consultant property project team	20	E	CPPDSM5026	Manage a consultant property project team	20
CPPDSM5027A	Provide facilities and amenities for property users	20	E	CPPDSM5027	Provide facilities and amenities for property users	20
CPPDSM5029A	Manage client relationships and networks in the property industry	20	E	CPPDSM5029	Manage client relationships and networks in the property industry	20
CPPDSM5030A	Manage projects in the property industry	20	E	CPPDSM5030	Manage projects in the property industry	20
			-	CPPDSM5039	Meet legal requirements in managing strata communities	20
			-	CPPDSM5040	Meet ethical and professional standards in managing strata communities	20
CPPDSM6007A	Develop life cycle asset management plan	40	E	CPPDSM6007	Develop life cycle asset management plans	40
CPPSIS2012A	Assist in the collection of spatial data	10	NE	CPPSIS2012	Assist in collecting basic spatial data	25
CPPSIS2013A	Assist in the storage and retrieval of spatial data	10	E	CPPSIS2013	Store and retrieve basic spatial data	10
CPPSIS2015A	Assist in field activity	10	E	CPPSIS2015	Assist with surveying and spatial field activities	10
CPPSIS2016A	Assist with load transfer	20	NE	CPPSIS2016	Assist with load transfers	10
CPPSIS3011A	Apply map presentation principles	30	E	CPPSIS3011	Produce basic maps	30
CPPSIS3015A	Collect spatial data	60	NE	CPPSIS3015	Collect basic surveying data	55
CPPSIS3016A	Provide field support services	40	E	CPPSIS3016	Provide field support services for surveying and spatial projects	40
CPPSIS3018A	Transfer personnel and loads	40	E	CPPSIS3018	Transfer loads	40
CPPSIS3019A	Perform basic drafting	40	E	CPPSIS3019	Produce basic plans of surveys	40
CPPSIS3020A	Perform basic surveying computations	100	E	CPPSIS3020	Perform basic surveying computations	100
			-	CPPSIS3021	Visually interpret image data	25
CPPSIS4022A	Store and retrieve spatial data	50	E	CPPSIS4022	Store and retrieve spatial data	50
CPPSIS4024A	Collect and set out spatial data	100	E	CPPSIS4024	Source and assess spatial data	100

CPPSIS4025A	Collect basic GNSS data	20	E	CPPSIS4025	Collect spatial data using GNSS	20
CPPSIS4026A	Read and interpret image data	40	NE	CPPSIS4026	Digitally enhance and process image data	35
CPPSIS4027A	Organise field services	30	E	CPPSIS4027	Organise surveying field services	30
CPPSIS4030A	Operate surveying equipment	100	E	CPPSIS4030	Operate surveying equipment	100
CPPSIS4031A	Perform surveying computations	60	E	CPPSIS4031	Perform surveying computations	60
CPPSIS4032A	Plan and conduct survey expeditions	40	E	CPPSIS4032	Conduct field surveying operations	40
CPPSIS4034A	Maintain spatial data	60	E	CPPSIS4034	Maintain spatial data	60
CPPSIS4035A	Apply GIS software to problem-solving techniques	70	E	CPPSIS4035	Apply GIS software to solve spatial data problems	70
CPPSIS4036A	Operate spatial software applications	70	E	CPPSIS4036	Operate spatial software applications	70
CPPSIS4037A	Produce computer-aided drawings	70	E	CPPSIS4037	Produce computer-aided drawings	70
CPPSIS4038A	Prepare and present GIS data	35	E	CPPSIS4038	Prepare and present GIS data	35
			-	CPPSIS4039	Design and produce maps	55
CPPSIS4029A	Collect and set out basic surveying data	60	NE	CPPSIS4040	Collect spatial data using terrestrial technologies	55
CPPSIS4029A	Collect and set out basic surveying data	60	NE	CPPSIS4041	Set out site and building works	55
CPPSIS5031A	Plan spatial data collection and validation	40	E	CPPSIS5031	Plan spatial data collection	40
CPPSIS5032A	Capture new spatial data	100	E	CPPSIS5032	Capture new spatial data	100
CPPSIS5035A	Obtain and validate spatial data	20	E	CPPSIS5035	Obtain and validate spatial data	20
CPPSIS5036A	Integrate spatial datasets	60	E	CPPSIS5036	Integrate spatial datasets	60
CPPSIS5037A	Maintain complex spatial data systems	60	E	CPPSIS5037	Maintain spatial data systems	60
CPPSIS5038A	Develop a complex spatial and aspatial database	60	E	CPPSIS5038	Develop spatial databases	60
CPPSIS5039A	Produce spatial project deliverables	100	E	CPPSIS5039	Plan and implement spatial projects	100
CPPSIS5040A	Collate and interpret spatial data	20	E	CPPSIS5040	Interpret and collate spatial data	20
CPPSIS5043A	Design a spatial data storage system	40	E	CPPSIS5043	Design spatial data storage systems	40
CPPSIS5044A	Develop a subdivision survey design for local government approval	100	E	CPPSIS5044	Develop subdivision survey designs for local government approval	100
CPPSIS5046A	Design a stormwater system	100	NE	CPPSIS5046	Set out stormwater systems	110
CPPSIS5047A	Conduct an advanced GNSS data collection and set out survey	40	E	CPPSIS5047	Conduct GNSS surveys	40
CPPSIS5048A	Conduct an engineering survey	40	E	CPPSIS5048	Conduct engineering surveys	40

CPPSIS5049A	Conduct an engineering surveying project	60	E	CPPSIS5049	Plan and implement surveying projects	60
CPPSIS5051A	Apply land and planning law to surveying	60	E	CPPSIS5051	Apply land and planning law to surveying	60
CPPSIS5052A	Integrate surveying datasets	40	E	CPPSIS5052	Integrate surveying datasets	40
CPPSIS5053A	Perform advanced surveying computations	80	E	CPPSIS5053	Perform advanced surveying computations	80
CPPSIS5054A	Perform geodetic surveying computations	60	E	CPPSIS5054	Perform geodetic surveying computations	60
CPPSIS5057A	Carry out a precision survey	40	E	CPPSIS5057	Conduct precision surveys	40
CPPSIS5058A	Conduct geodetic surveying	60	E	CPPSIS5058	Conduct geodetic surveys	60
CPPSIS5060A	Use complex spreadsheets for spatial information	35	E	CPPSIS5060	Develop spreadsheets for spatial data	35
CPPSIS5061A	Locate underground services in surveying practice	50	E	CPPSIS5061	Locate underground services in surveying practice	50
CPPSIS5062A	Conduct photogrammetric mapping	35	E	CPPSIS5062	Conduct photogrammetric mapping	35
CPPSIS5064A	Manipulate and analyse GIS data	50	E	CPPSIS5064	Coordinate GIS data manipulation and analysis	50
CPPSIS5050A	Create engineering drawings	80	NE	CPPSIS5065	Design basic engineering structures	180
CPPSIS5056A	Design road and railway	100	NE			
CPPSIS6021A	Conduct open mine pit surveying	140	E	CPPSIS6021	Conduct open pit mine surveys	140
CPPSIS6022A	Create mine drawings	60	E	CPPSIS6022	Produce mine drawings	60
CPPSIS6025A	Apply quality control measures to spatial information services industry	40	E	CPPSIS6025	Apply quality control measures to spatial products and services	40
CPPSIS6031A	Carry out basic mine design	60	E	CPPSIS6031	Design basic mines	60
CPPSIS6032A	Conduct an advanced GNSS control survey	70	E	CPPSIS6032	Conduct advanced GNSS control surveys	70
CPPSIS6033A	Conduct underground mine surveying	140	E	CPPSIS6033	Conduct underground mine surveys	140
CPPSIS6034A	Conduct mining geology operations	70	E	CPPSIS6034	Conduct mining geology operations	70
CPPSIS6035A	Conduct complex engineering set out surveys	120	E	CPPSIS6035	Conduct complex engineering set-out surveys	120
CPPSIS6036A	Monitor complex engineering surveying structures	120	E	CPPSIS6036	Monitor engineering structures	120
CPPSIS6037A	Conduct advanced remote sensing analysis	120	E	CPPSIS6037	Conduct advanced remote sensing analysis	120
CPPSIS6040A	Develop 2-D and 3-D terrain visualisations	160	E	CPPSIS6040	Develop 2-D and 3-D terrain visualisations	160
CPPSIS6041A	Compile mine survey plan	60	E	CPPSIS6041	Compile mine survey plans	60

Traineeships

The following table provides a summary of the qualifications in the CPP Property Services Training Package and the accredited traineeship courses they will replace.

CPP07 Current Unit					CPP Replacement Unit		
National Code	National Title	Traineeship	Nominal Hours	E / NE	National Code	National Title	Nominal Hours
CPP31011	Certificate III in Cleaning Operations	TR10960: CLEANING OPERATIONS (LEVEL 3)	355	E	CPP30316	Certificate III in Cleaning Operations	290
CPP40112	Certificate IV in Surveying	TR09390: SURVEYING (LEVEL 4)	710	E	CPP40216	Certificate IV in Surveying	650
CPP50112	Diploma in Surveying	TR09790: SURVEYOR (LEVEL 5)	1030	E	CPP50116	Diploma in Surveying	945
CPP50212	Diploma in Spatial Information Services	TR10970: SPATIAL SERVICES TECHNICIAN (LEVEL 5)	930	E	CPP50216	Diploma in Spatial Information Services	840