

**BEAUTY
TRAINING PACKAGE**

SIB10

VERSION 1

IMPLEMENTATION GUIDE

**Western Australian Department of Training and
Workforce Development**

February 2011

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Foreword

This Purchasing Guide has been generated to enable the stakeholders in the Beauty Industry in Western Australia to participate in the managed implementation of the National Beauty Training Package SIB10.

Information within this Guide should provide guidance on how competency standards may be selected and applied to achieve suitable outcomes and qualifications, for and within an industry.

The Beauty Training Package SIB10 was released by the National Training Information System (NTIS) on the **TBA**.

Introduction

This Guide provides information that will facilitate the implementation of the Beauty Training Package SIB10 in Western Australia. This Guide is designed to aid Registered Training Organisations (RTOs) to convert from Training Package qualifications to new Training Package qualifications within the scope of their training delivery.

The Guide should be read in conjunction with the endorsed components of the Beauty Training Package SIB10.

The Guide provides information on:

- Transition arrangements
- Licensing requirements (if any)
- Advice on Employability Skills
- Funding
- A mapping of current publicly funded qualifications to Training Package qualifications
- An allocation of nominal hours to units of competency and total hours for qualifications
- A mapping of existing modules to units of competency where the correlation is appropriate
- A mapping of current Traineeship and Apprenticeship courses to new qualifications
- A set of appropriate sample, or model, training programs at each AQF level

Obtaining the Training Package

The Beauty Training Package can be purchased from:

TVET Australia Product Services

Level 21

390 St Kilda Road

Melbourne VIC 3000

Telephone: (03) 9832 8188

Facsimile: (03) 9832 8199

Email: enquiries@tvetaustralia.com.au

Web: www.tvetaustralia.com.au

Information on National Training Packages is also available through the National Training Information Service (NTIS), which can be located on the Internet at:

www.ntis.gov.au

<p>All RTOs who have Training Package qualifications on their Scope of Delivery must have access to the relevant Training Package.</p>

Transition Arrangements

Registered Training Organisations (RTOs) are required to deliver Training Package qualifications within 12 months of the release date of the Training Package on to the National Training Information Service (NTIS) by the National Quality Council (NQC). A current accredited course, however, may be used until its accreditation expires.

A RTO with the scope of registration authorising delivery of existing accredited courses in a defined industry area will be deemed to have the resources and facilities to deliver the new qualification/s in that industry area.

An Amendment to Scope will be necessary where the industry area is not within scope. The Training Accreditation Council (TAC) will need to be advised of any new qualifications from the Training Package being delivered.

Transition to New Qualifications

Students currently enrolled in a **Training Package qualification in Beauty** should be permitted to complete the program they enrolled in initially, unless the move to the related qualification from a Training Package can be made without disadvantage to a student.

Funding

Some learners may only achieve a Statement of Attainment during their enrolment period with the RTO. Separate funding is not provided to assess the learner who has left his/her studies and then, at a later date, wants to complete an integrated assessment to achieve a certificate qualification. The RTO will be required to make special arrangements to issue the final qualification. This process may involve an invitation to the employer (if applicable) to participate in the assessment in the workplace.

Nominal Duration of Qualifications

The maximum nominal hours are identified for each Training Package qualification. Nominal hours may vary within a qualification depending on the units of competency selected and the delivery strategies used; however, training delivery will not be funded beyond the maximum nominal hours indicated. Nominal hours are for structured training only and include both delivery and assessment.

Definition of nominal hours

Nominal hours are the hours of training nationally required to achieve the outcomes of the Unit of Competency. In Western Australia, nominal hours are used as a mechanism for funding allocation.

Licensing Requirements

SIB70110

The use of non-ionising radiation for cosmetic treatments is currently subject to licensing under the Queensland Radiation Safety Act 1999, and accreditation of equipment, premises and operator under the Tasmanian Radiation Protection Act 2005. The Western Australian Radiation Safety Act 1975 imposes conditions, limitations and restrictions on the use of Class 4 lasers. With regard to other states and territories, no licensing, regulatory or certification requirements apply at the time of endorsement.

Employability Skills

What are the employability skills?

Employability skills are non-technical skills and competencies which have always been an important part of an individual's effective and successful participation in the workplace. Their explicit inclusion in Training Packages represents the progression of competency based training into a system which develops the full range of transferable skills, attitudes and behaviour required for successful participation in the workplace.

Employability skills have been developed from a business and industry need for a broader range of skills beyond the Mayer Key Competencies that were developed in 1992. The 2002 report, *Employability Skills for the Future*, published by the Business Council of Australia and the Australian Chamber of Commerce and Industry, outlined an 'Employability Skills Framework' which identifies eight employability skills. They are:

- **communication skills**, which contribute to productive and harmonious relations between employees and customers
- **teamwork skills**, which contribute to productive working relationships and outcomes
- **problem-solving skills**, which contribute to productive outcomes
- **initiative and enterprise skills**, which contribute to innovative outcomes
- **planning and organising skills**, which contribute to long-term and short-term strategic planning
- **self-management skills**, which contribute to employee satisfaction and growth
- **learning skills**, which contribute to ongoing improvement and expansion in employee and company operations and outcomes
- **technology skills**, which contribute to effective execution of tasks.

The Employability Skills Framework

The Employability Skills Framework details the employability skills and the elements, or facets, of those skills that employers identified as important. Facets are examples of skills and behaviour which contribute to the overall application of each particular employability skill. The nature, emphasis and context of these facets vary across industries.

Employability skills and Training Packages

The National Quality Council endorsed the approach to explicitly embed the applicable employability skills into each individual unit of competency. In 2005 and 2006 specifically developed tools were used by Industry Skills Councils to review and embed employability skills into Training Package qualifications.

In many cases the skills and knowledge identified by the Employability Skills Framework already existed in Training Packages. Industry Skills Councils reviewed each Training Package and, where gaps existed or changes were required, modified the competency standards. For some Training Packages, the Framework was further modified to capture industry specific requirements. These requirements were then mapped to existing Training Packages and embedded and strengthened in units of competency.

Employability skills are said to be explicitly embedded when units of competency are written in a manner which makes the relationships between employability skills and the other performance requirements clear and readily identifiable.

Employability skills summary

Once the units of competency in a qualification have been mapped against the Framework, an Employability Skills Summary is created for every qualification in a Training Package. Summaries broadly identify the application of each employability skill in the context of the job role(s) covered by the qualification. They are designed to assist in identifying and including relevant industry applications of the employability skills into learning and assessment strategies.

Reporting employability skills

At its July 2007 meeting the Council endorsed an approach to descriptive reporting on employability skills which involves: learners downloading qualification specific Employability Skills Summaries for Training Package qualifications they have completed from an internet site; and RTOs adding a mandatory sentence providing directions to the site to all qualification testamurs for Training Package qualifications.

The website housing the Employability Skills Summaries for Training Package qualifications has now been established. In order to allow sufficient time for RTOs to modify their qualification testamurs to include the mandatory sentence, at its March 2008 meeting the Council agreed to the following two step process for moving to the new reporting arrangements:

From 1 July 2008, RTOs will be required to inform all students issued with Training Package qualifications that Employability Skills Summaries for

Training Package qualifications can be downloaded from <http://employabilityskills.training.com.au> ; and

From 1 January 2009, RTOs will be required to add the following mandatory sentence to all qualification testamurs issued for Training Package qualifications:

A summary of the employability skills developed through this qualification can be downloaded from <http://employabilityskills.training.com.au>

The AQF Implementation Handbook has been changed to reflect the requirement for RTOs to add the mandatory sentence to Training Package qualification testamurs from 1 January 2009.

Further information about employability skills, including a range of materials developed as part of an NQC project in 2006-2007 and designed to provide general information about employability skills for learners, employers and RTO staff and to support professional development in relation to the delivery and assessment of employability skills are available for downloading from: <http://www.training.com.au/portal/site/public/menuitem.118e29e68c7b0615af17bfae17a62dbc/>

Version Modification History

The version details of this endorsed Training Package are in the table below. The latest information is at the top of the table.

Version	Release Date	Modification History
1.1	NA	Minor editorial changes and AQTF information updated.
1	NA	Primary release SIB10 replaces the WRB04 Beauty Training Package.

Qualifications and Nominal Hours

The following table provides a summary of the qualifications and nominal hours in the SIB10 Training Package Beauty Training Package

National ID	Training Package Qualification Title	Nominal Hours
SIB20110	Certificate II in Retail Make-up and Skin Care	413
SIB20210	Certificate II in Nail Technology	345
SIB30110	Certificate III in Beauty Services	559
SIB40110	Certificate IV in Beauty Therapy	997
SIB50110	Diploma of Beauty Therapy	1368
SIB50210	Diploma of Salon Management	454
SIB70110	Vocational Graduate Certificate In Intense Pulsed Light and Laser Hair Reduction	348

Units of Competency and Nominal Hours

The following table provides a summary of the units of competency and nominal hours in the industry Beauty Training Package Training Package SIB10

National ID	Training Package Unit Title	Nominal Hours
SIBBBOS401A	Perform body massage	36
SIBBBOS402A	Provide body treatments	100
SIBBBOS403A	Provide aromatherapy massage	40
SIBBBOS504A	Apply aromatic plant oil chemistry to beauty treatments	20
SIBBBOS505A	Blend and apply a range of aromatic plant oils for beauty treatments	35
SIBBBOS506A	Use reflexology relaxation techniques in beauty treatments	30
SIBBCCS301A	Apply the principles of skin biology to beauty treatments	12
SIBBCCS302A	Advise on beauty services	20
SIBBCCS403A	Recognise body structures and systems in a beauty therapy context	60
SIBBCCS404A	Work in a skin therapies framework	50
SIBBCCS405A	Develop treatment plans	30
SIBBCCS406A	Use electricity in beauty therapy treatments	20
SIBBCCS407A	Interpret the chemical composition and physical actions of cosmetic products	30
SIBBCCS408A	Promote healthy nutritional options in a beauty therapy context	20
SIBBFAS201A	Demonstrate retail skin care products	25
SIBBFAS302A	Provide lash and brow treatments	15
SIBBFAS303A	Design and apply remedial camouflage make-up	15
SIBBFAS404A	Provide facial treatments	60
SIBBFAS405A	Provide advanced facial treatments	100
SIBBHRS301A	Perform waxing treatments	95
SIBBHRS502A	Perform female intimate waxing treatments	12
SIBBHRS503A	Perform male intimate waxing treatments	12
SIBBHRS504A	Provide electrolysis treatments	45
SIBBHRS705A	Apply intense pulsed light and laser safety protocols	32
SIBBHRS706A	Design intense pulsed light and laser hair reduction treatment programs	23
SIBBHRS707A	Provide intense pulsed light and laser hair reduction treatments	180
SIBBNLS201A	Work in a nail services framework	15
SIBBNLS202A	Provide manicure and pedicure services	30
SIBBNLS203A	Apply ultraviolet gel nail enhancement	27
SIBBNLS204A	Apply acrylic nail enhancement	25
SIBBNLS205A	Apply nail art	10
SIBBNLS206A	Use electric file equipment for nails	15
SIBBNLS207A	Apply advanced nail art	12
SIBBRES201A	Research and apply beauty industry information	18

SIBBRES702A	Investigate developments in cosmetic treatments using light or laser systems	23
SIBBSKS201A	Pierce ears	15
SIBBSKS302A	Apply cosmetic tanning products	12
SIBBSKS503A	Provide diathermy treatments	50
SIBBSKS504A	Design and perform cosmetic tattooing	55
SIBBSKS505A	Provide upper body piercing	30
SIBBSKS506A	Apply micro-dermabrasion to improve skin appearance	18
SIBBSPA501A	Work in a spa therapies framework	10
SIBBSPA502A	Plan spa programs	25
SIBBSPA503A	Provide spa therapies	54
SIBBSPA504A	Provide stone therapy massage	12
SIBBSPA505A	Provide Indian head massage for relaxation	12
SIBXCCS201A	Conduct financial transactions	15
SIBXCCS202A	Provide service to clients	15
SIBXFAS201A	Design and apply make-up	40
SIBXFAS202A	Design and apply make-up for photography	30
SIBXPSM501A	Lead teams in a personal services environment	36
SIBXPSM502A	Manage treatment services and sales delivery	54
SIBXPSM503A	Promote a personal services business	54
SIBXRES501A	Investigate new products and services	50

Qualifications which replace qualifications from an existing version of a training package

The following table provides an overview of the qualifications from the Beauty Training Package SIB10 which replaces qualifications from the existing version of the Beauty Training Package WRB04

Existing Training Package WRB04 Current Qualification			Revised Training Package SIB10 Replacement Qualification		
National ID	Qualification Title	Hours	National ID	Qualification Title	Hours
WRB20204	Certificate II in Make-up Services	379	SIB20110	Certificate II in Retail Make-up and Skin Care	413
WRB20304	Certificate II in Retail Cosmetic Services	391	SIB20110	Certificate II in Retail Make-up and Skin Care	413
WRB20104	Certificate II in Nail Technology	304	SIB20210	Certificate II in Nail Technology	345
WRB30104	Certificate III in Beauty Services	559	SIB30110	Certificate III in Beauty Services	559
WRB40105	Certificate IV in Beauty Therapy	997	SIB40110	Certificate IV in Beauty Therapy	997
WRB50105	Diploma of Beauty Therapy	1368	SIB50110	Diploma of Beauty Therapy	1368
	No Previous Equivalent		SIB50210	Diploma of Salon Management	454
	No Previous Equivalent		SIB70110	Vocational Graduate Certificate In Intense Pulsed Light and Laser Hair Reduction	348

Existing units of competency which are replaced by units of competency from the revised Beauty Training Package SIB10

The following table provides an overview of the units of competency from the Beauty Training Package WRB04 which are replaced by the units of competency from the Beauty Training Package SIB10

Beauty Training Package Training Package WRB04			Beauty Training Package Training Package SIB10		
National ID	Units of Competency Title	Hours	National ID	Units of Competency Title	Hours
	No Previous Equivalent		SIBBBOS401A	Perform body massage	36
WRBBS407B	Provide body treatments	98	SIBBBOS402A	Provide body treatments	100
WRBBS514A	Provide superficial lymph drainage massage	40	SIBBBOS402A	Provide body treatments	100
WRBBS408B	Provide aesthetic aromatic massage	40	SIBBBOS403A	Provide aromatherapy massage	40
WRBBS511A	Apply aromatic plant oil chemistry to beauty treatments	20	SIBBBOS504A	Apply aromatic plant oil chemistry to beauty treatments	20
WRBBS512A	Blend a range of aromatic plant oils for beauty treatments	35	SIBBBOS505A	Blend and apply a range of aromatic plant oils for beauty treatments	35
WRBBS513A	Use reflexology relaxation techniques in beauty treatments	30	SIBBBOS506A	Use reflexology relaxation techniques in beauty treatments	30
	No Previous Equivalent		SIBBCCS301A	Apply the principles of skin biology to beauty treatments	12
WRBCS306B	Advise on beauty services	20	SIBBCCS302A	Advise on beauty services	20
WRBCS408A	Apply knowledge of anatomy and physiology to beauty therapy treatments	60	SIBBCCS403A	Recognise body structures and systems in a beauty therapy context	60
WRBCS409A	Apply knowledge of skin science to beauty therapy treatments	50	SIBBCCS404A	Work in a skin therapies framework	50
WRBCS407A	Develop a treatment plan for beauty therapy treatments	30	SIBBCCS405A	Develop treatment plans	30
WRBCS410A	Apply knowledge of electricity to beauty therapy treatments	20	SIBBCCS406A	Use electricity in beauty therapy treatments	20
WRBCS412A	Apply knowledge of cosmetic chemistry to beauty therapy treatments	30	SIBBCCS407A	Interpret the chemical composition and physical actions of cosmetic products	30

Beauty Training Package Training Package WRB04			Beauty Training Package Training Package SIB10		
National ID	Units of Competency Title	Hours	National ID	Units of Competency Title	Hours
WRBCS411A	Apply knowledge of nutrition to beauty therapy treatments	20	SIBBCCS408A	Promote healthy nutritional options in a beauty therapy context	20
WRBFS201B	Demonstrate retail skin care products	25	SIBBFAS201A	Demonstrate retail skin care products	25
WRBFS305B	Provide lash and brow treatments	15	SIBBFAS302A	Provide lash and brow treatments	15
WRBFS204B	Design and apply remedial camouflage	15	SIBBFAS303A	Design and apply remedial camouflage make-up	15
WRBFS406B	Provide facial treatments	60	SIBBFAS404A	Provide facial treatments	60
WRBBS514A	Provide superficial lymph drainage massage	40	SIBBFAS405A	Provide advanced facial treatments	100
WRBFS407B	Provide advanced facial treatments	98	SIBBFAS405A	Provide advanced facial treatments	100
WRBSS302B	Provide temporary epilation and bleaching treatments	95	SIBBHRS301A	Perform waxing treatments	95
	No Previous Equivalent		SIBBHRS502A	Perform female intimate waxing treatments	12
	No Previous Equivalent		SIBBHRS503A	Perform male intimate waxing treatments	12
WRBSS503B	Provide permanent epilation	45	SIBBHRS504A	Provide electrolysis treatments	45
	No Previous Equivalent		SIBBHRS705A	Apply intense pulsed light and laser safety protocols	32
	No Previous Equivalent		SIBBHRS706A	Design intense pulsed light and laser hair reduction treatment programs	23
	No Previous Equivalent		SIBBHRS707A	Provide intense pulsed light and laser hair reduction treatments	180
WRBCS204A	Apply knowledge of nail science to nail services	15	SIBBNLS201A	Work in a nail services framework	15
WRBBS201B	Provide manicure and pedicure services	30	SIBBNLS202A	Provide manicure and pedicure services	30
	No Previous Equivalent		SIBBNLS203A	Apply ultraviolet gel nail enhancement	27
WRBBS203A	Apply acrylic nail enhancement	25	SIBBNLS204A	Apply acrylic nail enhancement	25
WRBBS204B	Apply nail art	10	SIBBNLS205A	Apply nail art	10
WRBBS305B	Use electrical equipment for nails	15	SIBBNLS206A	Use electric file equipment for nails	15
	No Previous Equivalent		SIBBNLS207A	Apply advanced nail art	12
	No Previous Equivalent		SIBBRES201A	Research and apply beauty industry information	18
	No Previous Equivalent		SIBBRES702A	Investigate developments in cosmetic treatments using light or laser systems	23
WRBSS201B	Pierce ears	15	SIBBSKS201A	Pierce ears	15
	No Previous Equivalent		SIBBSKS302A	Apply cosmetic tanning products	12

Beauty Training Package Training Package WRB04			Beauty Training Package Training Package SIB10		
National ID	Units of Competency Title	Hours	National ID	Units of Competency Title	Hours
WRBSS504B	Perform diathermy service	50	SIBBSKS503A	Provide diathermy treatments	50
WRBSS505B	Design and perform cosmetic tattooing/micropigmentation procedures	55	SIBBSKS504A	Design and perform cosmetic tattooing	55
WRBSS506A	Provide upper body piercing	30	SIBBSKS505A	Provide upper body piercing	30
	No Previous Equivalent		SIBBSKS506A	Apply micro-dermabrasion to improve skin appearance	18
	No Previous Equivalent		SIBBSPA501A	Work in a spa therapies framework	10
WRBBS509A	Plan the spa program	25	SIBBSPA502A	Plan spa programs	25
	No Previous Equivalent		SIBBSPA503A	Provide spa therapies	54
	No Previous Equivalent		SIBBSPA504A	Provide stone therapy massage	12
	No Previous Equivalent		SIBBSPA505A	Provide Indian head massage for relaxation	12
WRBCS201B	Conduct financial transactions	15	SIBXCCS201A	Conduct financial transactions	15
WRBCS203B	Provide service to clients	15	SIBXCCS202A	Provide service to clients	15
WRBFS202B	Design and apply make-up	40	SIBXFAS201A	Design and apply make-up	40
WRBFS203B	Design and apply make-up for photography	30	SIBXFAS202A	Design and apply make-up for photography	30
	No Previous Equivalent		SIBXPSM501A	Lead teams in a personal services environment	36
	No Previous Equivalent		SIBXPSM502A	Manage treatment services and sales delivery	54
	No Previous Equivalent		SIBXPSM503A	Promote a personal services business	54
WRBCS513B	Investigate new products and services	50	SIBXRES501A	Investigate new products and services	50

Traineeships, Apprenticeships and Pre-Apprenticeships

The following table provides a summary of the qualifications in the Beauty Training Package Training Package SIB10 and the accredited traineeship, apprenticeship and pre-apprenticeship courses they will replace.

Beauty Training Package Training Package WRB04 Current Qualification				Beauty Training Package Training Package SIB10 Replacement Qualification		
National ID	Qualification Title	TRAINEESHIP/ APPRENTICESHIP	Hours	National ID	Qualification Title	Hours
Traineeship						
WRB20204	Make-up Services	MAKE-UP SERVICES (LEVEL 2)	379	SIB20110	Retail Make-up and Skin Care	413
WRB20304	Retail Cosmetic Services	RETAIL COSMETIC SERVICES (LEVEL 2)	391	SIB20110	Retail Make-up and Skin Care	413
WRB20104	Nail Technology	NAIL TECHNOLOGY (LEVEL 2)	304	SIB20210	Nail Technology	345
WRB30104	Beauty Services	BEAUTY SERVICES (LEVEL 3)	559	SIB30110	Beauty Services	559
WRB40105	Beauty Therapy	BEAUTY THERAPY (LEVEL 4)	997	SIB40110	Beauty Therapy	997

Examples of Training Package Programs

Units of competency may be customised so that the tasks involved in demonstrating competence are designed to meet the requirements of an individual enterprise or to satisfy regulations in a particular state or territory.

Each qualification in the Beauty Training Package SIB10 may be customised to meet the context in which the training is taking place. A qualification can also be customised to accommodate a learner's chosen career pathway.

The following are examples of suitable training programs for Beauty Training Package SIB10. The models are not intended to be prescriptive but illustrate ways that qualifications can be achieved.

SIB20110 - Certificate II in Retail Make-up and Skin Care

Qualification Title	Certificate II in Retail Make-up and Skin Care
Qualification Code	SIB20110
Qualification Packaging Rules	<p>To achieve a Certificate II in Retail Make-Up and Skin Care, 15 units must be completed:</p> <p>10 core units 5 elective units:</p> <ul style="list-style-type: none"> - a minimum of 3 units must be selected from the elective units listed - the remaining units may be selected from this or another endorsed Training Package or accredited course; these must be units which are first packaged at AQF level 1, 2 or 3. <p>In all cases selection of electives must be guided by the job outcome sought, local industry requirements and the characteristics of this qualification (as per the AQF descriptors).</p>

The following outlines ONE example of a training program for this qualification. Please refer to the Training Package for the full details of available options.

EXAMPLE PROGRAM		
Unit Code	Unit Title	Nominal Hours
Core Units		
SIBBFAS201A	Demonstrate retail skin care products	25
SIBXCCS201A	Conduct financial transactions	15
SIBXFAS201A	Design and apply make-up	40
SIRXCLM001A	Organise and maintain work areas	15
SIRXCOM001A	Communicate in the workplace	50
SIRXIND001A	Work effectively in a retail environment	40
SIRXMER001A	Merchandise products	35
SIRXOHS001A	Apply safe working practices	20
SIRXRPK002A	Recommend hair, beauty and cosmetic products and services	40
SIRXSLS001A	Sell products and services	20
Elective Units		
SIBBRES201A	Research and apply beauty industry information	18
SIBBSKS201A	Pierce ears	15
SIBXCCS202A	Provide service to clients	15
SIBXFAS202A	Design and apply make-up for photography	30
SIRXMER003A	Monitor instore visual merchandising display	35
TOTAL		413

SIB20210 - Certificate II in Nail Technology

Qualification Title	Certificate II in Nail Technology
Qualification Code	SIB20210
Qualification Packaging Rules	<p>To achieve a Certificate II in Nail Technology, 15 units must be completed:</p> <p>10 core units 5 elective units:</p> <ul style="list-style-type: none"> - a minimum of 3 elective units must be selected from the elective units listed - the remaining units may be selected from this or another endorsed Training Package or accredited course; these must be units which are first packaged at AQF level 1, 2 or 3. <p>In all cases selection of electives must be guided by the job outcome sought, local industry requirements and the characteristics of this qualification (as per the AQF descriptors).</p>

The following outlines ONE example of a training program for this qualification. Please refer to the Training Package for the full details of available options.

EXAMPLE PROGRAM		
Unit Code	Unit Title	Nominal Hours
Core Units		
SIBBNLS201A	Work in a nail services framework	15
SIBBNLS202A	Provide manicure and pedicure services	30
SIBBNLS203A	Apply ultraviolet gel nail enhancement	27
SIBBNLS204A	Apply acrylic nail enhancement	25
SIBXCCS201A	Conduct financial transactions	15
SIBXCCS202A	Provide service to clients	15
SIRXCLM001A	Organise and maintain work areas	15
SIRXCOM001A	Communicate in the workplace	50
SIRXIND001A	Work effectively in a retail environment	40
SIRXOHS001A	Apply safe working practices	20
Elective Units		
BSBSUS201A	Participate in environmentally sustainable work practices	10
SIBBNLS205A	Apply nail art	10
SIBBRES201A	Research and apply beauty industry information	18
SIRXMER001A	Merchandise products	35
SIRXSLS001A	Sell products and services	20
TOTAL		345

SIB30110 - Certificate III in Beauty Services

Qualification Title	Certificate III in Beauty Services
Qualification Code	SIB30110
Qualification Packaging Rules	<p>To achieve a Certificate III in Beauty Services, 20 units must be completed: 9 core units 11 electives:</p> <ul style="list-style-type: none"> - all 4 elective units from either of the following groups: <ul style="list-style-type: none"> o Group A – General Beauty o Group B – Make-Up - 7 units from the general elective units: <ul style="list-style-type: none"> o a minimum of 4 elective units must be selected from the general elective units list o The remaining units may be selected from this or another endorsed Training Package or accredited course; these must be units which are first packaged at AQF level of 2 or 3. <p>In all cases selection of electives must be guided by the job outcome sought, local industry requirements and the characteristics of this qualification (as per the AQF descriptors).</p>

The following outlines ONE example of a training program for this qualification. Please refer to the Training Package for the full details of available options.

EXAMPLE PROGRAM		
Unit Code	Unit Title	Nominal Hours
Core Units		
SIBBCCS301A	Apply the principles of skin biology to beauty treatments	12
SIBBRES201A	Research and apply beauty industry information	18
SIBXCCS201A	Conduct financial transactions	15
SIBXCCS202A	Provide service to clients	15
SIRXCLM001A	Organise and maintain work areas	15
SIRXCOM001A	Communicate in the workplace	50
SIRXIND001A	Work effectively in a retail environment	40
SIRXOHS001A	Apply safe working practices	20
SIRXSLS001A	Sell products and services	20
Group A – General Beauty		
SIBBCCS302A	Advise on beauty services	20
SIBBFAS201A	Demonstrate retail skin care products	25
SIBBFAS302A	Provide lash and brow treatments	15
SIBBHRS301A	Perform waxing treatments	95
General Elective Units		
SIBBNLS201A	Work in a nail services framework	15
SIBBNLS202A	Provide manicure and pedicure services	30
SIBBNLS203A	Apply ultraviolet gel nail enhancement	27
SIBBNLS204A	Apply acrylic nail enhancement	25
SIBBNLS205A	Apply nail art	10
SIBXFAS201A	Design and apply make-up	40
SIRXMER001A	Merchandise products	35
TOTAL		542

SIB40110 - Certificate IV in Beauty Therapy

Qualification Title	Certificate IV in Beauty Therapy
Qualification Code	SIB40110
Qualification Packaging Rules	<p>To achieve a Certificate IV in Beauty Therapy, 25 units must be completed:</p> <p>17 core units</p> <p>8 elective units:</p> <ul style="list-style-type: none"> - a minimum of 4 elective units must be selected from the elective units - the remaining units may be selected from this or another endorsed Training Package or accredited course; these must be units which are first packaged at AQF level of 3 or 4. <p>In all cases selection of electives must be guided by the job outcome sought, local industry requirements and the characteristics of this qualification (as per the AQF descriptors).</p>

The following outlines ONE example of a training program for this qualification. Please refer to the Training Package for the full details of available options.

EXAMPLE PROGRAM		
Unit Code	Unit Title	Nominal Hours
Core Units		
SIBBBOS401A	Perform body massage	36
SIBBCCS301A	Apply the principles of skin biology to beauty treatments	12
SIBBCCS302A	Advise on beauty services	20
SIBBCCS403A	Recognise body structures and systems in a beauty therapy context	60
SIBBCCS404A	Work in a skin therapies framework	50
SIBBCCS405A	Develop treatment plans	30
SIBBFAS302A	Provide lash and brow treatments	15
SIBBFAS404A	Provide facial treatments	60
SIBBHRS301A	Perform waxing treatments	95
SIBBNLS201A	Work in a nail services framework	15
SIBBNLS202A	Provide manicure and pedicure services	30
SIBXCCS201A	Conduct financial transactions	15
SIBXCCS202A	Provide service to clients	15
SIBXFAS201A	Design and apply make-up	40
SIRXCOM001A	Communicate in the workplace	50
SIRXIND001A	Work effectively in a retail environment	40
SIRXOHS001A	Apply safe working practices	20
Elective Units		
SIBBBOS402A	Provide body treatments	100
SIBBBOS403A	Provide aromatherapy massage	40
SIBBCCS406A	Use electricity in beauty therapy treatments	20
SIBBCCS408A	Promote healthy nutritional options in a beauty therapy context	20
SIBBFAS303A	Design and apply remedial camouflage make-up	15
SIBBFAS405A	Provide advanced facial treatments	100
SIBXFAS202A	Design and apply make-up for photography	30
SIRXSLS001A	Sell products and services	20
TOTAL		948

SIB50110 - Diploma of Beauty Therapy

Qualification Title	Diploma of Beauty Therapy
Qualification Code	SIB50110
Qualification Packaging Rules	<p>To achieve a Diploma of Beauty Therapy, a total of 33 units must be completed. This includes:</p> <p>22 core units 11 electives:</p> <ul style="list-style-type: none"> - all units from one of the following elective unit groups (all groups are equivalent to 5 units): <ul style="list-style-type: none"> o Group A – Cosmetic Tattooing o Group B – Electrolysis o Group C – Relaxation Massage o Group D – Spa Treatments - 6 units from the general elective units: <p>a minimum of 1 elective unit must be selected from the elective units the remaining units may be selected from this or another endorsed Training Package or accredited course; these must be units which are first packaged at AQF level of 4 or 5.</p> <p>In all cases selection of electives must be guided by the job outcome sought, local industry requirements and the characteristics of this qualification (as per the AQF descriptors).</p>

The following outlines ONE example of a training program for this qualification. Please refer to the Training Package for the full details of available options.

Unit Code	Unit Title	Nominal Hours
Core Units		
SIBBBOS401A	Perform body massage	36
SIBBBOS402A	Provide body treatments	100
SIBBCCS301A	Apply the principles of skin biology to beauty treatments	12
SIBBCCS302A	Advise on beauty services	20
SIBBCCS403A	Recognise body structures and systems in a beauty therapy context	60
SIBBCCS404A	Work in a skin therapies framework	50
SIBBCCS405A	Develop treatment plans	30
SIBBCCS406A	Use electricity in beauty therapy treatments	20
SIBBCCS407A	Interpret the chemical composition and physical actions of cosmetic products	30
SIBBCCS408A	Promote healthy nutritional options in a beauty therapy context	20
SIBBFAS302A	Provide lash and brow treatments	15
SIBBFAS404A	Provide facial treatments	60
SIBBFAS405A	Provide advanced facial treatments	100
SIBBHRS301A	Perform waxing treatments	95
SIBBNLS201A	Work in a nail services framework	15
SIBBNLS202A	Provide manicure and pedicure services	30
SIBXCCS201A	Conduct financial transactions	15
SIBXCCS202A	Provide service to clients	15
SIBXFAS201A	Design and apply make-up	40
SIRXCOM001A	Communicate in the workplace	50
SIRXIND001A	Work effectively in a retail environment	40
SIRXOHS001A	Apply safe working practices	20
Group B - Electrolysis		
HLTIN402B	Maintain infection control standards in office practice settings	90
SIBBHRS504A	Provide electrolysis treatments	45
General Electives		
BSBSUS201A	Participate in environmentally sustainable work practices	10
SIBBBOS403A	Provide aromatherapy massage	40

SIBBBOS504A	Apply aromatic plant oil chemistry to beauty treatments	20
SIBBBOS505A	Blend and apply a range of aromatic plant oils for beauty treatments	35
SIBBBOS506A	Use reflexology relaxation techniques in beauty treatments	30
SIBBSPA503A	Provide spa therapies	54
SIBXRES501A	Investigate new products and services	50
SIRXMGT001A	Coordinate work teams	35
SIRXSLS004A	Build relationships with customers	35
TOTAL		1317

SIB50210 - Diploma of Salon Management

Qualification Title	Diploma of Salon Management
Qualification Code	SIB50210
Qualification Packaging Rules	<p>To achieve a Diploma of Salon Management, 10 units must be completed:</p> <p>6 core units 4 elective units</p> <ul style="list-style-type: none"> - a minimum of 2 elective units must be selected from the elective units listed - the remaining units may be selected from this or another endorsed Training Package or accredited course; these must be units which are first packaged at AQF level of 4 or 5. <p>In all cases selection of electives must be guided by the job outcome sought, local industry requirements and the characteristics of this qualification (as per the AQF descriptors).</p>

The following outlines ONE example of a training program for this qualification. Please refer to the Training Package for the full details of available options.

EXAMPLE PROGRAM		
Unit Code	Unit Title	Nominal Hours
Core Units		
BSBSUS501A	Develop workplace policy and procedures for sustainability	50
SIBXPSM501A	Lead teams in a personal services environment	36
SIBXPSM502A	Manage treatment services and sales delivery	54
SIBXPSM503A	Promote a personal services business	54
SIRXHRM001A	Administer human resources policy	35
SIRXHRM002A	Recruit and select personnel	35
Elective Units		
BSBFRA402B	Establish a franchise	50
BSBMGT502B	Manage people performance	50
BSBSMB402A	Plan small business finances	50
TAEDEL301A	Provide work skill instruction	40
TOTAL		454

SIB70110 – Vocational Graduate Certificate in Intense Pulsed Light and Laser Hair Reduction

Qualification Title	Vocational Graduate Certificate In Intense Pulsed Light and Laser Hair Reduction
Qualification Code	SIB70110
Qualification Packaging Rules	<p>ENTRY REQUIREMENTS</p> <p>To enrol in the Vocational Graduate Certificate in Intense Pulsed Light and Laser Hair Reduction, individuals will need to meet the following entry requirements.</p> <ul style="list-style-type: none"> - Diploma of Beauty Therapy or a relevant qualification at diploma level or above in medical health, including the study of human biology, anatomy and physiology; and - significant and relevant vocational experience as a beauty therapist with a primary focus on providing facial services, skin services and hair reduction services; <p>OR</p> <ul style="list-style-type: none"> - evidence of significant and relevant vocational experience relating to the application of human biology, anatomy and physiology knowledge in their respective field. <p>Licensing, legislative, regulatory or certification considerations</p> <p>The use of non-ionising radiation for cosmetic treatments is currently subject to licensing under the Queensland Radiation Safety Act 1999, and accreditation of equipment, premises and operator under the Tasmanian Radiation Protection Act 2005. The Western Australian Radiation Safety Act 1975 imposes conditions, limitations and restrictions on the use of Class 4 lasers. With regard to other states and territories, no licensing, regulatory or certification requirements apply at the time of endorsement.</p> <p>PACKAGING RULES</p> <p>To achieve a Vocational Graduate Certificate in Intense Pulsed Light and Laser Hair Reduction, 5 core units must be completed.</p>

Unit Code	Unit Title	Nominal Hours
Core Units		
HLTIN402B	Maintain infection control standards in office practice settings	90
SIBBHRS705A	Apply intense pulsed light and laser safety protocols	32
SIBBHRS706A	Design intense pulsed light and laser hair reduction treatment programs	23
SIBBHRS707A	Provide intense pulsed light and laser hair reduction treatments	180
SIBBRES702A	Investigate developments in cosmetic treatments using light or laser systems	23
TOTAL		348