

TAE10 TRAINING AND EDUCATION TRAINING PACKAGE

Version 3.4

WA NOMINAL HOURS GUIDE

**Western Australian Department of Training and Workforce
Development**

May 2014

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Introduction

This Guide has been generated to enable the stakeholders in the Training and Education Industry in Western Australia to participate in the managed implementation of the National TAE10 Training and Education Training Package **Version 3**.

This Guide is designed to aid Registered Training Organisations (RTOs) to convert from existing Training Package qualifications to new Training Package qualifications within the scope of their training delivery.

The Guide should be read in conjunction with the **endorsed components** of the Training Package

The TAE10 Training and Education Training Package **Version 3** was released by Training.Gov.Au (TGA) on the **2 November 2012**.

Obtaining the Training Package

The TAE10 Training and Education Training Package can be purchased from:



Office: Level 11, 176 Wellington Parade
East Melbourne VIC 3002
T: (03) 9815 7000 | F: (03) 9815 7001
E: reception@ibsa.org.au
W: www.ibsa.org.au

Information on National Training Packages is also available through Training.Gov (TGA), which can be located on the Internet at: www.training.gov.au

All RTOs who have Training Package qualifications on their Scope of Delivery must have access to the relevant Training Package.

Version Modification History

The version details of this endorsed Training Package are in the table below. The latest information is at the top of the table.

TGA Release		Modification History
Version	Date	
3.4	2 May 2014	<p>Updates to:</p> <ul style="list-style-type: none"> TAE40110 Certificate IV in Training and Assessment TAE50111 Diploma of Vocational Education and Training TAE50211 Diploma of Training Design and Development
3.3	1 May 2014	<p>TAELLN411 Address adult language, literacy and numeracy skills added to elective bank to:</p> <ul style="list-style-type: none"> TAE40110 Certificate IV in Training and Assessment TAE50111 Diploma of Vocational Education and Training TAE50211 Diploma of Training Design and Development
3.2	27 August 2013	<p>TAE10 Training and Education version 3.2 released to correct minor edits.</p> <p>Minor edits made to:</p> <ul style="list-style-type: none"> TAE50111 Diploma of Vocational Education and Training TAE70311 Vocational Graduate Certificate in International Education Services TAESS00005 Sustainable Practice Skill Set TAESS00008 Enterprise Trainer - Mentoring Skill Set
3.1	27 June 2013	<p>Two new Enterprise Trainer Skill Sets included:</p> <ul style="list-style-type: none"> Enterprise Trainer-Presenting (replaces Enterprise Trainer Skill Set) Enterprise Trainer-Mentoring Deletion of Enterprise Trainer Skill Set <p>These Skill Sets provide a choice for enterprise trainers according to the nature of the training delivery. For example a trainer whose work predominantly involves classroom presentations would undertake the Presenting Skill Set, while a trainer whose work is mainly concerned with supporting individuals would chose the Mentoring Skill Set.</p>
3.0	2 November 2012	<p>One new qualification included:</p> <ul style="list-style-type: none"> TAE80312 Vocational Graduate Certificate in Digital Education <p>Five new units of competency included:</p> <ul style="list-style-type: none"> TAEASS801A Analyse, implement and evaluate e-assessment TAEDEL801A Evaluate, implement and use ICT-based educational platforms TAEDEL802A Use e-learning with social media TAELED801A Design pedagogy for e-learning TAELED802A Investigate the application of ICT content knowledge <p>One new Skill Set included:</p> <ul style="list-style-type: none"> Enterprise and Industry Engagement
2.0	12 October 2011	<p>Updated Qualifications:</p> <ul style="list-style-type: none"> TAE70311 qualification rules modified to reflect NQC requirements for flexibility. The requirement for an additional elective has been added to the qualification. TAE70111 modified to reflect elective units imported from TAA04 that have been updated. <p>New qualifications included:</p> <ul style="list-style-type: none"> TAE50111 Diploma of Vocational Education and Training TAE50211 Diploma of Training Design and Development <p>Minor modifications to the following TAE10 v1.0 units resulting in version identifier changes:</p>

Version	TGA Release Date	Modification History
		<ul style="list-style-type: none"> • TAEASS301A (now TAEASS301B) • TAEASS401A (now TAEASS401B) • TAEASS402A (now TAEASS402B) • TAEASS403A (now TAEASS403B) • TAEASS502A (now TAEASS502B) • TAELLN501A (now TAELLN501B) • TAETAS501A (now TAETAS501B) <p>Modifications/updates to the following TAA04 v2.1 units resulting in code changes:</p> <ul style="list-style-type: none"> • TAAASS501B (now TAEASS505A Lead and coordinate assessment systems and services) • TAADEL503B (now TAEDEL502A Provide advanced facilitation practice) • TAADES501B (now TAEDES501A Design and develop learning strategies) • TAADES502B (now TAEDES502A Design and develop learning resources) • TAADES503B and TAADES504B (both units combined and now TAEDES503A Design and develop e-learning resources) • TAADES505B (now TAEDES504A Research and develop units of competency) • TAAENV501B (now TAEPPD501A Maintain and enhance professional practice) <p>Inclusion of new units:</p> <ul style="list-style-type: none"> • TAEASS501A Provide advanced assessment practice • TAEASS503A Lead assessment validation processes • TAEASS504A Develop and implement recognition strategies • TAEDES505A Evaluate a training program • TAEICR501A Work in partnership with industry, enterprises and community groups • TAERES501A Apply research to training and assessment practice • TAESUS502A Identify and apply current sustainability education principles and practice to learning programs <p>Skill Sets modified to reflect updated unit codes. Inclusion of additional unit of competency in Sustainable Practice Skill Set.</p> <p>Qualifications and units updated to reflect unit code changes as required.</p>
1.0	31 May 2010	<p>Primary release. Released as a companion volume to TAA04 Training and Assessment Training Package, which has been retained for the purposes of maintaining TAA50104 Diploma of Training and Assessment, while it undergoes review.</p>

Transition Arrangements

Registered Training Organisations (RTOs) are required to deliver Training Package qualifications within 12 months of the release date of the Training Package on to Training.gov.au (TGA).

Students currently enrolled in an existing version of the Training Package qualification should be permitted to complete the program they enrolled in initially, unless the move to the related qualification from a Training Package can be made without disadvantage to a student.

Nominal Hours

The Commonwealth Department of Employment, Education and Workplace Relations' definition of nominal hours states:

“The value assigned to a structured program of study that nominally represents the anticipated hours of supervised learning and/or training deemed necessary to conduct training/learning and assessment activities associated with the program of study”

Source: National Quality Council Training Package Glossary Version V2.1 17/03/2010
<http://www.deewr.gov.au/Skills/Overview/Policy/TPDH/Downloads/Documents/TrainingPackGlossary.pdf>

Maximum nominal hours are identified for each Training Package qualification. Total nominal hours may vary within a qualification depending on the units of competency selected and the delivery strategies used.

In Western Australia, nominal hours are used as a mechanism for funding allocation.

Qualifications and Nominal Hours

The following table provides a summary of the qualifications and nominal hours in **Version 3** of the TAE10 Training and Education Training Package.

National ID	Qualification Title	Nominal Hours
TAE40110	Certificate IV in Training and Assessment	290
TAE50111	Diploma of Vocational Education and Training	385
TAE50211	Diploma of Training Design and Development	370
TAE50310	Diploma of International Education Services	500
TAE70111	Graduate Certificate In Adult Language, Literacy and Numeracy Practice	470
TAE70210	Graduate Certificate In Management (Learning)	320
TAE70311	Graduate Certificate In International Education Services	360
TAE80110	Graduate Diploma of Adult Language, Literacy and Numeracy Leadership	540
TAE80210	Graduate Diploma of Management (Learning)	590
TAE80312	Vocational Graduate Certificate in Digital Education	375

Units of Competency and Nominal Hours

The following table provides a summary of the units of competency and nominal hours in **Version 3** of the TAE10 Training and Education Training Package.

National ID	Unit of Competency Title	Hours
TAEASS301B	Contribute to assessment	10
TAEASS401B	Plan assessment activities and processes	20
TAEASS402B	Assess competence	15
TAEASS403B	Participate in assessment validation	20
TAEASS501A	Provide advanced assessment practice	50
TAEASS502B	Design and develop assessment tools	30
TAEASS503A	Lead assessment validation processes	30
TAEASS504A	Develop and implement recognition strategies	50
TAEASS505A	Lead and coordinate assessment systems and services	50
TAEASS801A	Analyse, Implement and evaluate e-assessment	55
TAEDEL301A	Provide work skill instruction	40
TAEDEL401A	Plan, organise and deliver group-based learning	30
TAEDEL402A	Plan, organise and facilitate learning in the workplace	25
TAEDEL403A	Coordinate and facilitate distance-based learning	30
TAEDEL404A	Mentor in the workplace	30
TAEDEL501A	Facilitate e learning	30
TAEDEL502A	Provide advanced facilitation practice	40
TAEDEL801A	Evaluate, implement and use ICT-based educational platforms	80
TAEDEL802A	Use e-learning with social media	55
TAEDES401A	Design and develop learning programs	40
TAEDES402A	Use training packages and accredited courses to meet client needs	20
TAEDES501A	Design and develop learning strategies	40
TAEDES502A	Design and develop learning resources	40
TAEDES503A	Design and develop e-learning resources	40
TAEDES504A	Research and develop units of competency	30
TAEDES505A	Evaluate a training program	50
TAEEDU401A	Coordinate provision of pastoral care services to international students	50
TAEEDU501A	Facilitate international education compliance	80
TAEEDU502A	Manage international education issues and incidents	80
TAEEDU503A	Manage international student recruitment and selection	60
TAEEDU504A	Manage international education and training processes	60
TAEEDU505A	Manage international client accommodation services	40
TAEEDU506A	Facilitate international education events and programs	60
TAEEDU507A	Manage transnational offshore education programs	60
TAEEDU508A	Manage international education financial and administrative processes	80
TAEEDU509A	Use information to enhance international education work role performance	30
TAEEDU701A	Investigate current trends in internationalisation of education	80
TAEEDU702A	Develop international onshore education programs and projects	80
TAEEDU703A	Establish transnational offshore education initiatives	60
TAEICR501A	Work in partnership with industry, enterprises and community groups	50
TAELED703A	Implement improved learning practice	60
TAELED704A	Review enterprise e-learning systems and solutions implementation	80
TAELED801A	Design pedagogy for e-learning	80
TAELED802A	Investigate the application of ICT content	55
TAELLN401A	Address adult language, literacy and numeracy skills	30
TAELLN501B	Support the development of adult language, literacy and numeracy skills	40
TAELLN701A	Analyse and apply adult literacy teaching practices	95
TAELLN702A	Analyse and apply adult numeracy teaching practices	95
TAELLN703A	Develop English language skills of adult learners	95

National ID	Unit of Competency Title	Hours
TAELLN704A	Implement and evaluate delivery of adult language, literacy and numeracy skills	95
TAELLN705A	Design and conduct pre-training assessment of adult language, literacy and numeracy skills	60
TAELLN706A	Lead the delivery of adult language, literacy and numeracy support services	50
TAELLN801A	Analyse and formulate strategic language, literacy and numeracy response	70
TAELLN802A	Research and implement new adult language, literacy and numeracy practices	50
TAELLN803A	Formulate workplace strategy for adult language, literacy and numeracy skill development	50
TAELLN804A	Design programs to develop adult language, literacy and numeracy	50
TAELLN805A	Formulate strategy for adult language, literacy and numeracy skill development in a community program	50
TAELLN806A	Initiate, develop and evaluate adult language, literacy and numeracy resources	50
TAELLN807A	Design, implement and evaluate an adult language, literacy and numeracy professional development program	40
TAEPDD501A	Maintain and enhance professional practice	40
TAERES501A	Apply research to training and assessment practice	70
TAESUS501A	Analyse and apply sustainability skills to learning programs	30
TAESUS502A	Identify and apply current sustainability education principles and practice to learning programs	40
TAETAS401A	Maintain training and assessment information	40
TAETAS501B	Undertake organisational training needs analysis	40

Qualification Mapping

The following table provides an overview of the qualifications from the **Version 3** which replace qualifications from the existing version of the Training Package.

Version 2			Version 3		
National ID	Qualification Title	Hours	National ID	Qualification Title	Hours
	No previous equivalent		TAE80312	Vocational Graduate Certificate in Digital Education	375

Mapping Units of Competency

The following table provides an overview of the units from the **Version 3** which replace units from the existing version of the Training Package.

National ID	Version 2 Unit Title	Hours	National ID	Version 3.0 Unit Title	Hours
	No previous equivalent		TAEASS801A	Analyse, Implement and evaluate e-assessment	55
	No previous equivalent		TAEDEL801A	Evaluate, implement and use ICT-based educational platforms	80
	No previous equivalent		TAEDEL802A	Use e-learning with social media	55
	No previous equivalent		TAELED801A	Design pedagogy for e-learning	80
	No previous equivalent		TAELED802A	Investigate the application of ICT content	55