



Department of Education and Training

Hairdressing (WRH06) Version 2

Purchasing Guide

**HAIRDRESSING
TRAINING PACKAGE**

WRH06

PURCHASING GUIDE

Version 2

Western Australian Department of Education and Training

July 2009

CONTENTS

Foreword.....	2
Introduction	3
Obtaining the Training Package.....	4
Transition Arrangements.....	5
Funding.....	5
Nominal Duration of Qualifications.....	5
Employability Skills	6
Version Modification History.....	8
Qualifications and Nominal Hours.....	9
Qualifications which are replaced by qualifications from the Hairdressing Training Package WRH06 Version 2	12
Units of Competency which are replaced by the Units of Competency from the Hairdressing Training Package WRH06 Version 2	13
Examples of Training Package Programs.....	16
WRH20109 – CERTIFICATE II IN HAIRDRESSING.....	17
WRH30109 – CERTIFICATE III IN HAIRDRESSING	18
WRH40109 – CERTIFICATE IV HAIRDRESSING	20
WRH40209 – CERTIFICATE IV IN TRICHOLOGY	21
WRH50109 – DIPLOMA OF HAIRDRESSING SALON MANAGEMENT.....	22

Foreword

This Purchasing Guide has been generated to enable the stakeholders in the Hairdressing Industry in Western Australia to participate in the managed implementation of the National Hairdressing Training Package WRH06 **Version 2**.

Information within this Guide should provide guidance on how competency standards may be selected and applied to achieve suitable outcomes and qualifications, for and within an industry.

The Hairdressing Training Package WRH06 **Version 2** was released onto the National Training Information Service (NTIS) on 13 July 2009.

Introduction

This Guide provides information that will facilitate the implementation of the Hairdressing Training Package WRH06 **Version 2** in Western Australia. This Guide is designed to aid Registered Training Organisations (RTOs) to convert from Training Package qualifications to revised Training Package qualifications within the scope of their training delivery.

The Guide should be read in conjunction with the **endorsed components** of the Hairdressing Training Package WRH06 **Version 2**.

The Guide provides information on:

- Transition arrangements
- Licensing requirements (if any)
- Advice on Employability Skills
- Funding
- A mapping of current publicly funded qualifications to Training Package qualifications
- An allocation of nominal hours to units of competency and total hours for qualifications
- A mapping of current Traineeship and Apprenticeship courses to new qualifications
- A set of appropriate example, or model, training programs at each AQF level

Obtaining the Training Package

The Hairdressing Training Package WRH06 can be purchased from:

TVET Australia Product Services

Level 21

390 St Kilda Road

Melbourne VIC 3000

Telephone: (03) 9832 8188

Facsimile: (03) 9832 8199

Email: enquiries@tvetaustralia.com.au

Web: www.tvetaustralia.com.au

Information on National Training Packages is also available through the National Training Information Service (NTIS), which can be located on the Internet at:

www.ntis.gov.au

<p>All RTOs who have Training Package qualifications on their Scope of Delivery must obtain a copy of the relevant Training Package.</p>

Transition Arrangements

Registered Training Organisations (RTOs) are required to deliver Training Package qualifications within 12 months of the release date of the Training Package on to the National Training Information Service (NTIS) by the National Quality Council (NQC). A current accredited course, however, may be used until its accreditation expires.

Transition to New Qualifications

Students currently enrolled in a Training Package qualification in Hairdressing should be permitted to complete the program they enrolled in initially, unless the move to the related qualification from a Training Package can be made without disadvantage to a student.

Funding

Some learners may only achieve a Statement of Attainment during their enrolment period with the RTO. Separate funding is not provided to assess the learner who has left his/her studies and then, at a later date, wants to complete an integrated assessment to achieve a certificate qualification. The RTO will be required to make special arrangements to issue the final qualification. This process may involve an invitation to the employer (if applicable) to participate in the assessment in the workplace.

Nominal Duration of Qualifications

The maximum nominal hours are identified for each Training Package qualification. Nominal hours may vary within a qualification depending on the units of competency selected and the delivery strategies used; however, training delivery will not be funded beyond the maximum nominal hours indicated. Nominal hours are for structured training only and include both delivery and assessment.

Definition of nominal hours (supervised)

Nominal hours are the hours of training nationally required to achieve the outcomes of the Unit of Competency. In Western Australia, nominal hours are used as a mechanism for funding allocation.

Employability Skills

What are the employability skills?

Employability skills are non-technical skills and competencies which have always been an important part of an individual's effective and successful participation in the workplace. Their explicit inclusion in Training Packages represents the progression of competency based training into a system which develops the full range of transferable skills, attitudes and behaviour required for successful participation in the workplace.

Employability skills have been developed from a business and industry need for a broader range of skills beyond the Mayer Key Competencies that were developed in 1992. The 2002 report, *Employability Skills for the Future*, published by the Business Council of Australia and the Australian Chamber of Commerce and Industry, outlined an 'Employability Skills Framework' which identifies eight employability skills. They are:

- **communication skills**, which contribute to productive and harmonious relations between employees and customers
- **teamwork skills**, which contribute to productive working relationships and outcomes
- **problem-solving skills**, which contribute to productive outcomes
- **initiative and enterprise skills**, which contribute to innovative outcomes
- **planning and organising skills**, which contribute to long-term and short-term strategic planning
- **self-management skills**, which contribute to employee satisfaction and growth
- **learning skills**, which contribute to ongoing improvement and expansion in employee and company operations and outcomes
- **technology skills**, which contribute to effective execution of tasks.

The Employability Skills Framework

The Employability Skills Framework details the employability skills and the elements, or facets, of those skills that employers identified as important. Facets are examples of skills and behaviour which contribute to the overall application of each particular employability skill. The nature, emphasis and context of these facets vary across industries.

Employability skills and Training Packages

The National Quality Council endorsed the approach to explicitly embed the applicable employability skills into each individual unit of competency. In 2005 and 2006 specifically developed tools were used by Industry Skills Councils to review and embed employability skills into Training Package qualifications.

In many cases the skills and knowledge identified by the Employability Skills Framework already existed in Training Packages. Industry Skills Councils reviewed each Training Package and, where gaps existed or changes were required, modified the competency standards. For some Training Packages, the Framework was further modified to capture industry specific requirements. These requirements were then mapped to existing Training Packages and embedded and strengthened in units of competency.

Employability skills are said to be explicitly embedded when units of competency are written in a manner which makes the relationships between employability skills and the other performance requirements clear and readily identifiable.

Employability skills summary

Once the units of competency in a qualification have been mapped against the Framework, an Employability Skills Summary is created for every qualification in a Training Package. Summaries broadly identify the application of each employability skill in the context of the job role(s) covered by the qualification. They are designed to assist in identifying and including relevant industry applications of the employability skills into learning and assessment strategies.

Reporting employability skills

The National Quality Council Working Group on Employability Skills has agreed to a draft model for reporting employability skills. The draft model is yet to be presented to the National Quality Council for endorsement.

The Working Group recommends that:

- employability skills summaries will be available for downloading from a central internet repository (yet to be determined while NTIS 3 is under development)
- a brief statement with a URL to a user-friendly repository of employability skills summaries, from where the relevant summary can be downloaded to be printed on each qualification
- learners use the URL to download the relevant employability skills summary for their qualification
- RTOs will include generic text and the URL on all qualification testamurs.

Version Modification History

The version details of this endorsed Training Package are in the table below. The latest information is at the top of the table.

Version	Release Date	Modification History
2	TBA	<p>Employability Skills embedded in all units and qualifications; Employability Skills Qualification Summaries inserted.</p> <p>Changes made to the following units in order to ensure that Employability Skills are sufficiently explicit, resulting in Version B of all units:</p> <ul style="list-style-type: none"> • WRHCL302B Colour and lighten hair • WRHCL303B Design and perform full and partial highlighting techniques • WRHCL305B Perform on scalp full head and re-touch bleach services • WRHCL406B Solve complex colour problems • WRHCR302B Perform chemical curling and volumising services • WRHCR303B Perform chemical straightening and relaxing services • WRHCR404B Apply chemical reformation techniques to enhance hair designs • WRHCS202B Maintain tools and equipment • WRHHC306B Combine haircut structures on women • WRHHC307B Combine haircut structures for traditional and classic designs on men • WRHHC308B Design and maintain beards and moustaches • WRHHC410B Design and perform creative haircuts • WRHHD405B Select and apply hair extensions • WRHHD406B Work as a session stylist • WRHSM502B Promote a hairdressing business <p>Additional changes made to remove references to 'natural' curl in unit WRHCR303B Perform chemical straightening and relaxing services.</p> <p>WRBCS201B Conduct financial transactions added to the elective bank of Certificate II in Hairdressing.</p> <p>WRHCR404A Apply chemical reformation techniques to enhance hair designs added to the elective bank of Certificate III in Hairdressing.</p> <p>Updating of mandatory text in Qualifications, Assessment Guidelines and Competency Standards documents.</p> <p>Units imported from BSB01 Business Services Training Package replaced by updated versions from BSB07.</p> <p>Units imported from WRR02 Retail Training Package replaced by updated versions from SIR07.</p> <p>Units imported from HLT02 Health Services Training Package replaced by updated versions from HLT07.</p> <p>New Qualification codes:</p> <ul style="list-style-type: none"> • WRH20109 Certificate II in Hairdressing • WRH30109 Certificate III in Hairdressing • WRH40109 Certificate IV in Hairdressing • WHR40209 Certificate IV in Trichology • WRH50109 Diploma of Hairdressing Salon Management
1	27/1/06	Primary release – replaces WRH00

Qualifications and Nominal Hours

The following table provides a summary of the qualifications and nominal hours in the Hairdressing Training Package WRH06 **Version 2**

National ID	Training Package Qualification Title	Maximum Nominal Hours
WRH20109	Certificate II in Hairdressing	300
WRH30109	Certificate III in Hairdressing	650
WRH40109	Certificate IV in Hairdressing	360
WRH40209	Certificate IV in Trichology	580
WRH50109	Diploma of Hairdressing Salon Management	440

Units of Competency and Nominal Hours

The following table provides a summary of the units of competency and nominal hours in the industry Hairdressing Training Package WRH06 **Version 2**

National ID	Training Package Unit Title	Nominal Hours
WRHCL302B	Colour and lighten hair	40
WRHCL303B	Design and perform full and partial highlighting techniques	15
WRHCL305B	Perform on scalp full head and re-touch bleach services	20
WRHCL406B	Solve complex colour problems	30
WRHCR302B	Perform chemical curling and volumising services	40
WRHCR303B	Perform chemical straightening and relaxing services	15
WRHCR404B	Apply chemical reformation techniques to enhance hair designs	40
WRHCS202B	Maintain tools and equipment	5
WRHHC306B	Combine haircut structures on women	30
WRHHC307B	Combine haircut structures for traditional and classic designs on men	30
WRHHC308B	Design and maintain beards and moustaches	20
WRHHC410B	Design and perform creative haircuts	40
WRHHD405B	Select and apply hair extensions	30
WRHHD406B	Work as a session stylist	40
WRHSM502B	Promote a hairdressing business	40
IMPORTED UNITS		
BSBCUS501A	Manage quality customer service	50
BSBEU501A	Investigate and design e-business solutions	50
BSBFRA501B	Establish a franchise operation	50
BSBFRA502B	Manage a franchise operation	40
BSBMGT516A	Facilitate continuous improvement	50
BSBMKG502B	Establish and adjust the marketing mix	50
BSBMKG507A	Interpret market trends and developments	50
BSBRES401A	Analyse and present research information	40
BSBSMB301A	Investigate micro business opportunities	30
BSBSMB401A	Establish legal and risk management requirements of small business	40
BSBSMB402A	Plan small business finances	50
BSBSMB403A	Market the small business	40
BSBSMB404A	Undertake small business planning	50
BSBSMB405A	Monitor and manage small business operations	50
BSBSMB406A	Manage small business finances	50
BSBSMB407A	Manage a small team	40
BSBWOR402A	Promote team effectiveness	40
HLTCOM404B	Communicate effectively with clients	30
HLTCOM405B	Administer a practice	30
HLTCOM406B	Make referrals to other health care professionals when appropriate	
HLTCOM408B	Use specific health terminology to communicate effectively	20
HLTCOM502B	Develop professional expertise	40
HLTFA301B	Apply first aid	20
SIRXCCS003A	Coordinate interaction with customers	35
SIRXCOM001A	Communicate in the workplace	50
SIRXEBS004A	Select and e-business model	50
SIRXFIN001A	Balance point-of-sale terminal	20
SIRXHRM001A	Administer human resources policy	35
SIRXHRM002A	Recruit and select personnel	35
SIRXIND001A	Work effectively in a retail environment	40

National ID	Training Package Unit Title	Nominal Hours
SIRXINV002A	Maintain and order stock	35
SIRXMER001A	Merchandise products	35
SIRXMER005A	Create a display	35
SIRXMGT001A	Coordinate work teams	35
SIRXMGT003A	Lead and manage people	30
SIRXOHS001A	Apply safe working practices	20
SIRXOHS002A	Maintain store safety	35
SIRXOHS003A	Provide a safe working environment	35
SIRXQUA001A	Develop innovative ideas at work	35
SIRXQUA002A	Lead a team to foster innovation	35
SIRXRPK002A	Recommend hair, beauty and cosmetic products and services	40
SIRXSLS001A	Sell products and services	20
SIRXSLS002A	Advise on products and services	25
SIRXSLS004A	Build relationships with customers	36
TAAASS301B	Contribute to assessment	10
TAAASS401C	Plan and organise assessment	10
TAAASS402C	Assess competence	15
TAAASS403B	Develop assessment tools	30
TAAASS404B	Participate in assessment validation	20
TAADEL301C	Provide training through instruction and demonstration of work skills	40
TAADEL401B	Plan and organise group-based delivery	20

Qualifications which are replaced by qualifications from the Hairdressing Training Package WRH06 Version 2

The following table provides an overview of the qualifications from the Hairdressing Training Package WRH06 **Version 2** which replace the Hairdressing Training Package WRH06 **Version 1**

HAIRDRESSING TRAINING PACKAGE WRH06 VERSION 1			HAIRDRESSING TRAINING PACKAGE WRH06 VERSION 2		
NATIONAL ID	QUALIFICATION TITLE	HOURS	NATIONAL ID	QUALIFICATION TITLE	HOURS
WRH20106	Certificate II in Hairdressing	300	WRH20109	Certificate II in Hairdressing	300
WRH30106	Certificate III in Hairdressing	650	WRH30109	Certificate III in Hairdressing	650
WRH40106	Certificate IV in Hairdressing	360	WRH40109	Certificate IV in Hairdressing	360
WRH40206	Certificate IV in Trichology	580	WRH40209	Certificate IV in Trichology	580
WRH50106	Diploma of Hairdressing Salon Management	440	WRH50109	Diploma of Hairdressing Salon Management	440

Units of Competency which are replaced by the Units of Competency from the Hairdressing Training Package WRH06 Version 2

The following table provides an overview of the units of competency from Hairdressing Training Package WRH06 **Version 1** which are replaced by the units of competency from the Hairdressing Training Package WRH06 **Version 2**

HAIRDRESSING TRAINING PACKAGE WRH06 Version 1			HAIRDRESSING TRAINING PACKAGE WRH06 Version 2		
National ID	Units of Competency Title	Hours	National ID	Units of Competency Title	Hours
WRHCL302A	Colour and lighten hair	40	WRHCL302B	Colour and lighten hair	40
WRHCL303A	Design and perform full and partial highlighting techniques	15	WRHCL303B	Design and perform full and partial highlighting techniques	15
WRHCL305A	Perform on scalp full head and re-touch bleach services	20	WRHCL305B	Perform on scalp full head and re-touch bleach services	20
WRHCL406A	Solve complex colour problems	30	WRHCL406B	Solve complex colour problems	30
WRHCR302A	Perform chemical curling and volumising services	40	WRHCR302B	Perform chemical curling and volumising services	40
WRHCR303A	Perform chemical straightening and relaxing services	15	WRHCR303B	Perform chemical straightening and relaxing services	15
WRHCR404A	Apply chemical reformation techniques to enhance hair designs	40	WRHCR404B	Apply chemical reformation techniques to enhance hair designs	40
WRHCS202A	Maintain tools and equipment	5	WRHCS202B	Maintain tools and equipment	5
WRHHC306A	Combine haircut structures on women	30	WRHHC306B	Combine haircut structures on women	30
WRHHC307A	Combine haircut structures for traditional and classic designs on men	30	WRHHC307B	Combine haircut structures for traditional and classic designs on men	30
WRHHC308A	Design and maintain beards and moustaches	20	WRHHC308B	Design and maintain beards and moustaches	20
WRHHC410A	Design and perform creative haircuts	40	WRHHC410B	Design and perform creative haircuts	40
WRHHD405A	Select and apply hair extensions	30	WRHHD405B	Select and apply hair extensions	30
WRHHD406A	Work as a session stylist	40	WRHHD406B	Work as a session stylist	40
WRHSM502A	Promote a hairdressing business	40	WRHSM502B	Promote a hairdressing business	40
IMPORTED UNITS					
BSBFLM507A	Manage quality customer service	60	BSBCUS501A	Manage quality customer service	50
BSBEBUS501A	Evaluate e-business opportunities	55	BSBEBU501A	Investigate and design e-business solutions	50
BSBFRA501A	Establish a franchise operation	50	BSBFRA501B	Establish a franchise operation	50

HAIRDRESSING TRAINING PACKAGE WRH06 Version 1			HAIRDRESSING TRAINING PACKAGE WRH06 Version 2		
National ID	Units of Competency Title	Hours	National ID	Units of Competency Title	Hours
BSBFRA502A	Manage a franchise operation	40	BSBFRA502B	Manage a franchise operation	40
BSBFLM509A	Promote continuous improvement	60	BSBMGT516A	Facilitate continuous improvement	50
BSBMKG502A	Establish and adjust the marketing mix	50	BSBMKG502B	Establish and adjust the marketing mix	50
BSBMKG404A	Forecast market and business needs	50	BSBMKG507A	Interpret market trends and developments	50
BSBEBUS301A	Search and assess online business information	30	BSBRES401A	Analyse and present research information	40
BSBSBM301A	Research business opportunities	30	BSBSMB301A	Investigate micro business opportunities	30
BSBSBM401A	Establish business and legal requirements	40	BSBSMB401A	Establish legal and risk management requirements of small business	40
BSBSBM402A	Undertake financial planning	50	BSBSMB402A	Plan small business finances	50
BSBSBM403A	Promote the business	40	BSBSMB403A	Market the small business	40
BSBSBM404A	Undertake business planning	40	BSBSMB404A	Undertake small business planning	50
BSBSBM405A	Monitor and manage business operations	50	BSBSMB405A	Monitor and manage small business operations	50
BSBSBM406A	Manage finances	50	BSBSMB406A	Manage small business finances	50
BSBSBM407A	Manage a small team	40	BSBSMB407A	Manage a small team	40
BSBFLM412A	Promote team effectiveness	40	BSBWOR402A	Promote team effectiveness	40
HLTCOM4A	Communicate effectively with clients/patients	30	HLTCOM404B	Communicate effectively with clients	30
HLTCOM5A	Administer a practice	30	HLTCOM405B	Administer a practice	30
HLTCOM6A	Make referrals to other health care professionals where appropriate	30	HLTCOM406B	Make referrals to other health care professionals when appropriate	30
HLTCOM8A	Use specific/medical terminology to communicate with clients/patients, fellow workers and health professionals	40	HLTCOM408B	Use specific health terminology to communicate effectively	20
HLTCOM2A	Develop professional expertise	40	HLTCOM502B	Develop professional expertise	40
THHFHS03B	Provide first aid	24	HLTFA301B	Apply first aid	20
WRRCS4B	Coordinate interaction with customers	36	SIRXCCS003A	Coordinate interaction with customers	35
WRRCS1B	Communicate in the workplace	50	SIRXCOM001A	Communicate in the workplace	50
WRRO12A	Select an e-business model	50	SIRXEBS004A	Select an e-business model	50
WRRF1B	Balance register/terminal	18	SIRXFIN001A	Balance point-of-sale terminal	20
WRRO9A	Lead a team to foster innovation	36	SIRXHRM001A	Administer human resources policy	35
WRRPM2B	Recruit and select personnel	36	SIRXHRM002A	Recruit and select personnel	35
WRRER1B	Work effectively in a retail environment	40	SIRXIND001A	Work effectively in a retail environment	40
WRR15A	Maintain and order stock	36	SIRXINV002A	Maintain and order stock	35
WRRM1B	Merchandise products	36	SIRXMER001A	Merchandise products	35

HAIRDRESSING TRAINING PACKAGE WRH06 Version 1			HAIRDRESSING TRAINING PACKAGE WRH06 Version 2		
National ID	Units of Competency Title	Hours	National ID	Units of Competency Title	Hours
WRRM6B	Create a display for a small business	36	SIRXMER005A	Create a display	35
WRRER2B	Coordinate work teams	36	SIRXMGT001A	Coordinate work teams	35
WRRPM3B	Lead and manage people	30	SIRXMGT003A	Lead and manage people	30
WRRLP1B	Apply safe working practices	18	SIRXOHS001A	Apply safe working practices	20
WRRLP3B	Maintain store safety	36	SIRXOHS002A	Maintain store safety	35
WRRO3B	Provide a safe working environment	36	SIRXOHS003A	Provide a safe working environment	35
WRRO8A	Develop innovative ideas at work	36	SIRXQUA001A	Develop innovative ideas at work	35
WRRPM1B	Administer human resources policy	36	SIRXQUA002A	Lead a team to foster innovation	35
WRRSS15B	Recommend hair/beauty/cosmetic products	36	SIRXRPK002A	Recommend hair, beauty and cosmetic products and services	40
WRRS1B	Sell products and services	18	SIRXSLS001A	Sell products and services	20
WRRS2B	Advise on products and services	27	SIRXSLS002A	Advise on products and services	25
WRRS4B	Build relationships with customers	36	SIRXSLS004A	Build relationships with customers	36
TAAASS301A	Contribute to assessment	10	TAAASS301B	Contribute to assessment	10
TAAASS401A	Plan and organise assessment	10	TAAASS401C	Plan and organise assessment	10
TAAASS402A	Assess competence	15	TAAASS402C	Assess competence	15
TAAASS403A	Develop assessment tools	30	TAAASS403B	Develop assessment tools	30
TAAASS404A	Participate in assessment validation	20	TAAASS404B	Participate in assessment validation	20
TAADEL301A	Provide training through instruction and demonstration of work skills	40	TAADEL301C	Provide training through instruction and demonstration of work skills	40
TAADEL401A	Plan and organise group-based delivery	20	TAADEL401B	Plan and organise group-based delivery	20

Examples of Training Package Programs

Units of competency may be customised so that the tasks involved in demonstrating competence are designed to meet the requirements of an individual enterprise or to satisfy regulations in a particular state or territory.

Each qualification in the Hairdressing Training Package WRH06 **Version 2** may be customised to meet the context in which the training is taking place. A qualification can also be customised to accommodate a learner's chosen career pathway.

The following are examples of suitable training programs for Hairdressing Training Package WRH06 **Version 2**. The examples are not intended to be prescriptive but illustrate ways that qualifications can be achieved.

WRH20109 – Certificate II in Hairdressing

Qualification Title	Certificate II in Hairdressing
Qualification Code	WRH20109
Qualification Packaging Rules	<p>To achieve a Certificate II in Hairdressing, 13 units must be completed comprising:</p> <ul style="list-style-type: none"> • 10 core units, plus • 3 elective units <p><i>Note: WRHWP201A Assist colleagues providing multiple salon services as a team member is a compulsory elective in the group 3 to be selected by learners when undertaking this qualification via an institutional pathway; it is not applicable to learners undertaking an Australian Apprenticeship pathway, who will acquire these skills and knowledge in their salon.</i></p>

The following table outlines ONE example of a training program for this qualification. Please refer to the Hairdressing Training Package for the full details of available options.

EXAMPLE PROGRAM		
Unit Code	Unit Title	Nominal Hours
Core Units		
WRHCS201A	Prepare clients for salon services	10
WRHCS202B	Maintain tools and equipment	5
WRHCS204A	Maintain and organise work areas	5
WRHCS205A	Follow personal health and safety routines at work	20
WRHCS206A	Perform head, neck and shoulder massage	20
WRHCS207A	Develop hairdressing industry knowledge	15
WRHHD201A	Dry hair to shape	35
SIRXCOM001A	Communicate in the workplace	50
SIRXIND001A	Work effectively in a retail environment	40
SIRXOHS001A	Apply safe working practices	20
Elective Units		
WRHCLR201A	Apply temporary hair colour and remove residual colour products	20
*WRHWP201A	Assist colleagues providing multiple salon services as a team member	40
SIRXSLS001A	Sell products and services	20
TOTAL		300

*** This unit is compulsory and only applicable for learners undertaking this qualification via an institutional pathway**

WRH30109 – Certificate III in Hairdressing

Qualification Title	Certificate III in Hairdressing
Qualification Code	WRH30109
Qualification Packaging Rules	<p>To achieve a Certificate III in Hairdressing, 29 units must be completed comprising:</p> <ul style="list-style-type: none"> • 23 core units, plus • 6 elective units, comprising 1 compulsory elective haircutting unit and 5 elective units <p><i>Note: WRHWP302A Operate effectively as a hairdresser in a salon work team, is a compulsory elective in the group 5 to be selected by learners when undertaking this qualification via an institutional pathway; it is not applicable to learners undertaking an Australian Apprenticeship pathway, who will acquire these skills and knowledge in their salon.</i></p>

Depending on electives chosen, delivery hours may range.		
Unit Code	Unit Title	Nominal Hours
Core Units		
SIRXCOM001A	Communicate in the workplace	50
SIRXIND001A	Work effectively in a retail environment	40
SIRXOHS001A	Apply safe working practices	20
SIRXSLS001A	Sell products and services	20
WRBCS201B	Conduct financial transactions	15
WRBCS203B	Provide service to clients	15
WRHCL302B	Colour and lighten hair	40
WRHCL303B	Design and perform full and partial highlighting techniques	15
WRHCL304A	Perform colour correction	25
WRHCR302B	Perform chemical curling and volumising services	40
WRHCR303B	Perform chemical straightening and relaxing services	15
WRHCS201A	Prepare clients for salon services	10
WRHCS202B	Maintain tools and equipment	5
WRHCS204A	Maintain and organise and organise work areas	5
WRHCS205A	Follow personal health and safety routines at work	20
WRHHC301A	Design haircut structures	20
WRHHC302A	Apply one length/solid haircut structures	20
WRHHC303A	Apply graduated haircut structures	20
WRHHC304A	Apply layered haircut structures	20
WRHHC305A	Apply over-comb techniques	20
WRHHD303A	Design and apply short to medium-length hair design finishes	40
WRHHS301A	Apply the principles of hairdressing science	20
WRHHS302A	Consult with clients and treat hair and scalp conditions	20
Compulsory Elective Units – choose one unit		
WRHHC307B	Combine haircut structures for traditional and classic designs on men	30
OR		

WRHHC306B	Combine haircut structures on women	30
Elective Units – five units to be chosen from the list below		
HLTFA301B	Apply first aid	20
SIRXMER001A	Merchandise products	35
SIRXMER005A	Create a display	35
SIRXMG001A	Coordinate work teams	35
SIRXRPK002A	Recommend hair, beauty and cosmetic products and services	40
SIRXSLS002A	Advise on products and services	25
WRHCL305B	Perform on scalp full head and re-touch bleach services	20
WRHCR404B	Apply chemical reformation techniques to enhance hair designs	40
WRHCS203A	Hone and strop straight razors	10
WRHCS308A	Plan services for special events	10
WRHHC306B	Combine haircut structures on women	30
WRHHC307B	Combine haircut structures for traditional and classic designs on men	30
WRHHC308B	Design and maintain beards and moustaches	20
WRHHC309A	Perform face and head shaves	20
WRHHD202A	Apply single, two and three strand braiding techniques	10
WRHHD304A	Design and apply long hair design finishes	20
WRHWP302A	Operate effectively as a hairdresser in a salon work team	30
TOTAL		650

WRH40109 – Certificate IV Hairdressing

Qualification Title	Certificate IV in Hairdressing
Qualification Code	WRH40109
Qualification Packaging Rules	<p>To achieve a Certificate IV in Hairdressing, 11 units must be completed comprising:</p> <ul style="list-style-type: none"> • 7 core units, plus • 4 elective units

The following table outlines ONE example of a training program for this qualification. Please refer to the Hairdressing Training Package for the full details of available options.

EXAMPLE PROGRAM		
Unit Code	Unit Title	Nominal Hours
Core Units		
SIRXMG001A	Coordinate work teams	35
SIRXOHS002A	Maintain store safety	35
WRHCL305B	Perform on scalp full head and re-touch bleach	20
WRHCL406B	Solve complex colour problems	30
WRHHC410B	Design and perform creative haircuts	40
WRHHD304A	Design and apply long hair design finishes	20
WRHHD406B	Work as a session stylist	40
Elective Units		
WBBFS202B	Design and apply make-up	40
WRBFS203B	Design and apply make-up for photography	30
WRHCR404B	Apply chemical reformation techniques to enhance hair designs	40
WRHHD405B	Select and apply hair extensions	30
TOTAL		360

WRH40209 – Certificate IV in Trichology

Qualification Title	WRH40209
Qualification Code	Certificate IV in Trichology
Qualification Packaging Rules	<p>To achieve a Certificate IV in Trichology, 18 units must be completed comprising:</p> <ul style="list-style-type: none"> • 16 core units, plus • 2 elective units

The following table outlines ONE example of a training program for this qualification. Please refer to the Hairdressing Training Package for the full details of available options.

EXAMPLE PROGRAM		
Unit Code	Unit Title	Nominal Hours
Core Units		
HLTCOM404B	Communicate effectively with clients	30
HLTCOM405B	Administer a practice	30
HLTCOM406B	Make referrals to other health care professionals when appropriate	30
HLTCOM408B	Use specific health terminology to communicate effectively	20
SIRXCOM001A	Communicate in the workplace	50
SIRXIND001A	Work effectively in a retail environment	40
SIRXOHS001A	Apply safe working practices	20
WRHCS202B	Maintain tools and equipment	5
WRHCS204A	Maintain and organise work areas	5
WRHHS403A	Apply knowledge of hair and scalp problems to trichological consultations	40
WRHHS404A	Perform trichological assessments	40
WRHHS405A	Apply the principles of nutrition	25
WRHHS406A	Develop and apply scalp treatment therapies	30
WRHHS407A	Perform hair loss diagnosis	30
WRHHS408A	Design and provide nutritional therapies	30
WRHHS409A	Design and apply hair loss therapies	30
Elective Units		
BSBSMB404A	Undertake small business planning	50
BSBSMB406A	Manage small business finances	50
TOTAL		555

WRH50109 – Diploma of Hairdressing Salon Management

Qualification Title	WRH50109
Qualification Code	Diploma of Hairdressing Salon Management
Qualification Packaging Rules	<p>To achieve a Diploma of Hairdressing Salon Management, 10 units must be completed comprising:</p> <ul style="list-style-type: none"> • 6 core units, plus • 4 elective units

The following table outlines ONE example of a training program for this qualification. Please refer to the Hairdressing Training Package for the full details of available options.

EXAMPLE PROGRAM		
Unit Code	Unit Title	Nominal Hours
Core Units		
BSBSMB406A	Manage small business finances	50
SIRXHRM002A	Recruit and select personnel	35
SIRXMGT003A	Lead and manage people	30
SIRXOHS003A	Provide a safe working environment	35
WRHSM501A	Manage hairdressing services and sales delivery	35
WRHSM502B	Promote a hairdressing business	40
Elective Units		
BSBMKG507A	Interpret market trends and developments	50
WRBCS513B	Investigate new products and service	50
BSBCUS501A	Manage quality customer service	50
BSBSMB404A	Undertake small business planning	50
TOTAL		445