

CPP07 PROPERTY SERVICES TRAINING PACKAGE

Version 14.2

WA NOMINAL HOURS GUIDE

Introduction

This Guide has been generated to enable the stakeholders in this Industry in Western Australia to participate in the managed implementation of the National ICT Information and Communications Technology Training Package.

This Guide is designed to aid Registered Training Organisations (RTOs) to convert from existing Training Package qualifications to new Training Package qualifications within the scope of their training delivery.

The Guide should be read in conjunction with the endorsed components of the Training Package.

Version 14.2 of the CPP07 Property Services Training Package was released on Training.Gov.Au (TGA) on the **8 July 2016**.

Transition Arrangements

Registered Training Organisations (RTOs) are required to deliver Training Package qualifications in accordance with the Standards for RTOs. For further information visit the Training Accreditation Council website www.tac.wa.gov.au.

Nominal Hours

Nominal hours are the hours of training notionally required to achieve the outcomes of units of competency.

Nominal hours are identified for nationally endorsed qualifications. Nominal hours may vary for a qualification depending on the selection of units of competency.

In Western Australia, nominal hours are used as a mechanism for funding allocation.

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Qualifications and Nominal Hours

The following table provides a summary of the qualifications and nominal hours in Version 14.2 of the CPP07 Property Services Training Package

National Code	National Title	Nominal Hours
CPP10107	Certificate I in Security Operations	53
CPP20112	Certificate II in Surveying and Spatial Information Services	185
CPP20212	Certificate II in Security Operations	148
CPP20307	Certificate II in Technical Security	152
CPP20411	Certificate II in Waste Management	210
CPP20511	Certificate II in Fire Protection and Inspection Testing	365
CPP20611	Certificate II in Cleaning Operations	186
CPP30112	Certificate III in Spatial Information Services	460
CPP30211	Certificate III in Property Services (Agency)	345
CPP30311	Certificate III in Property Services (Operations)	330
CPP30411	Certificate III in Security Operations	236
CPP30507	Certificate III in Technical Security	286
CPP30607	Certificate III in Investigative Services	283
CPP30711	Certificate III in Waste Management	470
CPP30811	Certificate III in Fire Protection and Inspection Testing	470
CPP30911	Certificate III in Pest Management	460
CPP31011	Certificate III in Cleaning Operations	355
CPP31212	Certificate III in Swimming Pool and Spa Service	335
CPP40112	Certificate IV in Surveying	710
CPP40212	Certificate IV in Spatial Information Services	610
CPP40307	Certificate IV in Property Services (Real Estate)	654
CPP40407	Certificate IV in Property Services (Stock and Station Agency)	564
CPP40507	Certificate IV in Property Services (Business Broking)	455
CPP40611	Certificate IV in Property Services (Operations)	505
CPP40707	Certificate IV in Security Risk and Management	450
CPP40811	Certificate IV in Access Consulting	777
CPP40911	Certificate IV in Waste Management	600
CPP41011	Certificate IV in Cleaning Management	520
CPP41110	Certificate IV in Home Sustainability Assessment	585
CPP41212	Certificate IV in NatHERS Assessment	695
CPP41312	Certificate IV in Swimming Pool and Spa Service	405
CPP50112	Diploma of Surveying	1030
CPP50212	Diploma of Spatial Information Services	930
CPP50307	Diploma of Property Services (Agency Management)	829
CPP50409	Diploma of Property Services (Business Broking)	985
CPP50511	Diploma of Property Services (Asset and Facility Management)	375
CPP50611	Diploma of Security and Risk Management	565
CPP50711	Diploma of Access Consulting	990
CPP50811	Diploma of Waste Management	960
CPP50911	Diploma of Building Design	1630
CPP51012	Diploma of Residential Building Energy Assessment	580
CPP60211	Advanced Diploma of Property Services (Asset and Facility Management)	685
CPP60312	Advanced Diploma of Surveying	735
CPP80113	Vocational Graduate Certificate in Building Design	520
CPP80213	Vocational Graduate Diploma of Building Design	810
CPP80313	Vocational Graduate Diploma of Access Consulting	790

Units of Competency and Nominal Hours

The following table provides a summary of the units of competency and nominal hours in Version 14.2 of the CPP07 Property Services Training Package.

National Code	National Title	Nominal Hours
CPPACC4001A	Apply disability awareness to assessing access situations	40
CPPACC4002A	Apply building control legislation to assess small-scale buildings for access	60
CPPACC4003A	Assess construction plans	60
CPPACC4004A	Communicate effectively as an access consultant	40
CPPACC4005A	Conduct a building access audit	50
CPPACC4006A	Conduct a playground access audit	50
CPPACC4007A	Conduct a streetscape access audit	50
CPPACC4008A	Conduct a transport conveyance and boarding device access audit	60
CPPACC4009A	Conduct a transport premises access audit	50
CPPACC4010A	Conduct an aged care facility access audit	40
CPPACC4011A	Conduct an educational facility access audit	40
CPPACC4012A	Conduct an outdoor recreation area access audit	40
CPPACC4013A	Contribute effectively to building development teams	30
CPPACC4014A	Facilitate the development of Disability Discrimination Act Action Plans	60
CPPACC4015A	Follow site occupational health and safety requirements	40
CPPACC4016A	Manage risk	50
CPPACC4017A	Prepare access reports	30
CPPACC4018A	Prepare, deliver and evaluate public education sessions on access	50
CPPACC4019A	Provide access advice on building fitout	30
CPPACC4020A	Provide access advice on building renovations	50
CPPACC4021A	Provide access advice on the provision of services	50
CPPACC4022A	Work effectively as an access consultant	30
CPPACC5001A	Assess documentation of building work for access compliance	25
CPPACC5002A	Inspect access compliance during the building process	25
CPPACC5003A	Apply anthropometric principles to accessible building design and fitout	60
CPPACC5004A	Apply building codes and standards to accessible large-scale buildings	50
CPPACC5005A	Interpret and apply building control legislation when assessing large-scale buildings for access	50
CPPACC5006A	Apply ergonomic principles to accessible building design and fitout	50
CPPACC5007A	Apply mechanics of human body functions to accessible building design and fitout	50
CPPACC5008A	Assess the construction of existing buildings and new building work required to be accessible	60
CPPACC5009A	Evaluate materials for the construction of buildings for access	40
CPPACC5010A	Provide access advice on the design of the built environment	30
CPPACC5011A	Prepare a concept design for accessible building work	70
CPPACC5012A	Prepare a design brief for accessible building work	40
CPPACC5013A	Prepare and administer tender documentation for accessible building work	40
CPPACC5014A	Prepare contract documentation for accessible building work	50
CPPACC5015A	Prepare specification documentation for accessible building work	50
CPPACC5016A	Provide expert access advice on renovations to private dwellings	40
CPPACC5017A	Provide expert access advice on building renovations	40
CPPACC5018A	Provide expert access advice to a complainant or respondent	40
CPPACC5019A	Coordinate the development and implementation of Disability Discrimination Act Action Plans	40
CPPACC5020A	Undertake research on access issues	30
CPPACC6001A	Participate as an access expert on an Access Panel	20

National Code	National Title	Nominal Hours
CPPACC6002A	Apply performance-based codes and risk management principles to assessing buildings for access	30
CPPACC6003A	Apply unjustifiable hardship principles to Alternative Building Solutions for access	30
CPPACC8001A	Research and analyse access and use requirements for people with diverse disabilities	80
CPPACC8002A	Research and analyse access solutions for the built environment	80
CPPACC8003A	Provide advice on solutions to access and use issues	120
CPPACC8004A	Develop policies and briefs relating to access to and use of the built environment	120
CPPACC8005A	Develop and advise on policies and procedures to enable access for people with disabilities	100
CPPACC8006A	Give evidence relating to access and use	90
CPPACC8007A	Audit built environment and infrastructure for accessibility compliance and propose solutions	120
CPPACC8008A	Contribute to design of accessible built environment and infrastructure	100
CPPBDN5001A	Research construction materials and methods for small-scale residential building design projects	68
CPPBDN5002A	Research construction materials and methods for small-scale non-residential building design projects	64
CPPBDN5003A	Research compliance requirements for small-scale residential building design projects	40
CPPBDN5004A	Research compliance requirements for small-scale non-residential building design projects	50
CPPBDN5005A	Recommend sustainability solutions for small-scale building design projects	110
CPPBDN5006A	Consult clients to produce approved small-scale building design briefs	50
CPPBDN5007A	Inspect and analyse sites and produce measured drawings for small-scale building design projects	60
CPPBDN5008A	Develop concepts for small-scale building design projects and finalise solutions with clients	220
CPPBDN5009A	Produce compliant client-approved designs for small-scale building design projects	230
CPPBDN5010A	Negotiate and finalise planning approval for small-scale building design projects	80
CPPBDN5011A	Produce compliant client-approved working drawings for small scale residential buildings	270
CPPBDN5012A	Produce and present 3-D models of small-scale building designs	60
CPPBDN5013A	Develop and collaborate on building information models for small-scale building design projects	120
CPPBDN5014A	Contribute to construction and building design project finalisation processes	60
CPPBDN5015A	Produce compliant client-approved working drawings for non-residential buildings	240
CPPBDN5016A	Produce and present rendered animations of 3-D models of small-scale building designs	50
CPPBDN5017A	Produce 2-D drawings for building design projects using CAD software	35
CPPBDN8001A	Research and evaluate construction materials and methods for complex building design projects	100
CPPBDN8002A	Research compliance requirements for complex building design projects	80
CPPBDN8003A	Scope and initiate large and complex building design projects	100
CPPBDN8004A	Lead the building design team	80
CPPBDN8005A	Manage the tendering and construction process for a client	60
CPPBDN8006A	Identify and manage new building design technologies	80
CPPBDN8007A	Manage the design of Type A constructions	240
CPPCCL2001A	Use hot water extraction	25
CPPCCL2002A	Use bonnet cleaning	25

National Code	National Title	Nominal Hours
CPPCCL2003A	Use dry foam shampoo	15
CPPCCL2004A	Use dry absorbent compound	25
CPPCCL2005A	Use wet foam shampoo	15
CPPCCL2006A	Identify carpet fibre and construction	55
CPPCCL2007A	Perform basic stain removal	20
CPPCCL3008A	Mitigate water damage	25
CPPCCL3010A	Apply odour control	20
CPPCCL3011A	Perform carpet repair and reinstallation	25
CPPCCL3012A	Perform carpet colour repair and restoration	10
CPPCCL3014A	Clean fabric upholstery	25
CPPCCL3015A	Perform advanced stain removal	10
CPPCCL3016A	Apply topical treatments	20
CPPCCL3018A	Inspect sites with water damage	20
CPPCCL3019A	Inspect sites prior to cleaning or treatment	20
CPPCCL3020A	Develop a plan to mitigate water damage and restore carpet	40
CPPCLO2001A	Maintain a hard floor surface	15
CPPCLO2004A	Maintain a carpeted floor	8
CPPCLO2009A	Clean glass surfaces	10
CPPCLO2010A	Clean ceiling surfaces and fittings	8
CPPCLO2015A	Maintain furniture and fittings and room dressing	8
CPPCLO2017A	Clean a wet area	20
CPPCLO2019A	Sort and remove waste and recyclable materials	10
CPPCLO2033A	Plan for safe and efficient cleaning activities	15
CPPCLO2035A	Maintain a cleaning storage area	15
CPPCLO2037A	Clean external surfaces	10
CPPCLO2043A	Clean using microfiber techniques	8
CPPCLO2044A	Prepare rooms for guests and residents	15
CPPCLO3002A	Restore a hard floor surface	15
CPPCLO3003A	Replace a hard floor finish	20
CPPCLO3013A	Clean window coverings	10
CPPCLO3014A	Maintain a 'clean room' environment	10
CPPCLO3016A	Wash furniture and fittings	6
CPPCLO3020A	Clean using pressure washing	10
CPPCLO3021A	Clean industrial machinery	10
CPPCLO3036A	Clean at high levels	10
CPPCLO3039A	Clean a food handling area	20
CPPCLO3039A	Support leadership in the workplace	40
CPPCLO3044A	Clean using steam sanitising techniques	10
CPPCLO4022A	Organise and monitor cleaning operations	20
CPPCLO4024A	Control the supply of resources to the work site	25
CPPCLO4025A	Provide quotation for cleaning services	25
CPPCMN2001B	Control and direct traffic	5
CPPCMN2002A	Participate in workplace safety arrangements	25
CPPCMN3001B	Participate in environmentally sustainable work practices	20
CPPCMN3002A	Develop a traffic management plan	40
CPPCMN3003A	Contribute to workplace safety arrangements	30
CPPCMN3004A	Respond to workplace policies and procedures for sustainability	20
CPPCMN3005A	Complete client documentation	10
CPPCMN4001B	Develop workplace policy and procedures for sustainability	40
CPPCMN4002B	Implement and monitor environmentally sustainable work practices	40
CPPCMN4004B	Facilitate effective client relationships	40

National Code	National Title	Nominal Hours
CPPCMN4005A	Facilitate effective teamwork	40
CPPCMN4006A	Facilitate effective workplace relationships	40
CPPCMN4007A	Manage workplace safety arrangements	45
CPPCMN4008A	Read and extract information from plans, drawings and specifications for residential buildings	25
CPPCMN4009A	Develop team understanding of and commitment to sustainability	40
CPPCMN4010A	Cost and quote sustainable product and service -provision	60
CPPCMN4011A	Communicate and market sustainable solutions	40
CPPCMN4012A	Contribute to sustainable solutions throughout a building's life cycle	50
CPPCMN4013B	Operate a sustainable business	50
CPPCMN5001A	Plan for a sustainable business	40
CPPCMN8001A	Lead the strategic planning process for an enterprise	80
CPPCMN8002A	Identify and develop business opportunities	50
CPPDSM3001A	Assist in listing properties for lease	20
CPPDSM3002A	Assist in listing properties for sale	20
CPPDSM3003A	Assist in marketing properties for lease	20
CPPDSM3004A	Assist in marketing properties for sale	20
CPPDSM3005A	Assist with the sale of properties	20
CPPDSM3006B	Collect and process property information	20
CPPDSM3007B	Identify risks and opportunities in the property industry	20
CPPDSM3008A	Maintain and protect condition of managed properties	20
CPPDSM3009A	Maintain workplace safety in the property industry	20
CPPDSM3010B	Meet customer needs and expectations in the property industry	20
CPPDSM3011B	Monitor building facilities	20
CPPDSM3013A	Perform and record property management activities and transactions	20
CPPDSM3014A	Undertake property inspection	25
CPPDSM3015B	Use and maintain property and client information databases	20
CPPDSM3016A	Work in the property industry	40
CPPDSM3017A	Work in the strata/community management sector	40
CPPDSM3018B	Identify risks to agency operations	30
CPPDSM3019B	Communicate with clients as part of agency operations	25
CPPDSM4001A	Act as a buyer's agent	20
CPPDSM4002A	Apply knowledge of state or territory legislative and regulatory framework to complete agency work	50
CPPDSM4003A	Appraise property	40
CPPDSM4004A	Conduct auction	5
CPPDSM4005A	Establish and build client / agency relationships	20
CPPDSM4006A	Establish and manage agency trust accounts	60
CPPDSM4007A	Identify legal and ethical requirements of property management to complete agency work	24
CPPDSM4008A	Identify legal and ethical requirements of property sales to complete agency work	30
CPPDSM4009B	Interpret legislation to complete agency work	30
CPPDSM4010A	Lease property	40
CPPDSM4011A	List property for lease	15
CPPDSM4012A	List property for sale	15
CPPDSM4013A	Market property for lease	15
CPPDSM4014A	Market property for sale	15
CPPDSM4015B	Minimise agency and consumer risk	30
CPPDSM4016A	Monitor and manage lease or tenancy agreement	50
CPPDSM4017A	Negotiate effectively in property transactions	15
CPPDSM4018A	Prepare and present property reports	30
CPPDSM4019A	Prepare for auction and complete sale	15
CPPDSM4020A	Present at tribunals	20
CPPDSM4021A	Sell and finalise sale of rural property by private treaty	50
CPPDSM4022A	Sell and finalise the sale of property by private treaty	60

National Code	National Title	Nominal Hours
CPPDSM4023A	Act as a tenant's agent	30
CPPDSM4024A	Advise clients on livestock sale and purchase options	25
CPPDSM4025A	Advise on performance of asset	20
CPPDSM4026A	Analyse property and facility information	40
CPPDSM4027A	Analyse resource use in building operations	40
CPPDSM4028A	Identify and analyse risks and opportunities in the property industry	30
CPPDSM4029A	Appraise business	60
CPPDSM4030A	Appraise rural property	25
CPPDSM4031A	Arrange lease of space	20
CPPDSM4032A	Arrange valuation of facilities and assets	20
CPPDSM4033A	Assess and value goods, chattels, plant and equipment	30
CPPDSM4034A	Assess and implement strata/community management agreement	30
CPPDSM4036A	Broker sale of industrial, commercial and retail property	60
CPPDSM4037A	Conduct auction of rural property	30
CPPDSM4038A	Conduct goods, chattels or equipment clearing sale or auction	40
CPPDSM4039A	Conduct livestock sale by auction	25
CPPDSM4040A	Contribute to life cycle maintenance strategy	20
CPPDSM4041A	Contribute to development of a tenancy mix strategy	20
CPPDSM4042A	Coordinate construction contract	20
CPPDSM4043A	Coordinate fit-out of property and facilities	20
CPPDSM4044A	Coordinate maintenance and repair of properties and facilities	20
CPPDSM4045A	Facilitate meetings in the property industry	20
CPPDSM4046A	Manage tenancy disputes	20
CPPDSM4047A	Implement and monitor procurement process	25
CPPDSM4048B	Implement customer service strategies in the property industry	25
CPPDSM4049A	Implement maintenance plan for managed properties	25
CPPDSM4050A	Lease industrial, commercial and retail property	40
CPPDSM4051A	Lease rural property	40
CPPDSM4052A	List and market rural property for sale or lease	50
CPPDSM4053A	List business for sale	20
CPPDSM4055A	Maintain asset management system	20
CPPDSM4056A	Manage conflict and disputes in the property industry	20
CPPDSM4057A	Monitor a safe workplace in the property industry	15
CPPDSM4058A	Monitor service requirements in the property industry	15
CPPDSM4059A	Monitor space use in the property industry	15
CPPDSM4060A	Negotiate sale and manage sale to completion or settlement	75
CPPDSM4061A	Obtain prospects for listing	20
CPPDSM4062A	Occupy space	15
CPPDSM4063A	Participate in developing and establishing property or facilities contracts	20
CPPDSM4064A	Participate in research of property investment	20
CPPDSM4066A	Plan and coordinate property and facility inspection	20
CPPDSM4067A	Plan for and complete sale of rural property by auction	15
CPPDSM4068A	Prepare livestock for sale at saleyards	20
CPPDSM4069A	Promote and market listed business	15
CPPDSM4071A	Promote process improvement in the property industry	15
CPPDSM4072A	Provide leadership in the property industry	20
CPPDSM4073A	Provide rural property management services	20
CPPDSM4074A	Select and appoint contractors in the property industry	25
CPPDSM4075A	Select livestock for sale	30
CPPDSM4077A	Sell livestock by private sale	25
CPPDSM4078A	Sell rural property by tender	25
CPPDSM4079A	Work in the business broking sector	15
CPPDSM4080A	Work in the real estate industry	15
CPPDSM4081A	Work in the stock and station agency sector	20
CPPDSM5001A	Advise on use and design of facilities	20
CPPDSM5002A	Advise on property investment strategy	20

National Code	National Title	Nominal Hours
CPPDSM5004A	Assess viability of regeneration options	25
CPPDSM5005A	Contribute to a detailed property feasibility study	15
CPPDSM5006A	Coordinate customer service activities in the property industry	15
CPPDSM5007A	Coordinate construction or renovation of facilities	15
CPPDSM5008A	Coordinate fit-out of premises for user occupation	15
CPPDSM5009A	Coordinate risk management system in the property industry	15
CPPDSM5010A	Determine needs of customer populations in the property industry	15
CPPDSM5011A	Determine space utilisation	15
CPPDSM5012A	Develop a strategic business plan in the real estate industry	20
CPPDSM5013A	Develop a tenancy mix strategy	40
CPPDSM5014A	Develop property marketing and sales strategy	40
CPPDSM5016A	Develop strata/community management agreement	40
CPPDSM5017A	Dispose of property	20
CPPDSM5018A	Ensure a safe workplace in the property industry	15
CPPDSM5019A	Identify and secure a property opportunity	20
CPPDSM5020A	Manage and monitor effective client service in the real estate industry	20
CPPDSM5021A	Implement asset maintenance strategy	40
CPPDSM5022A	Implement asset management plan	40
CPPDSM5023A	Implement facilities management plan	40
CPPDSM5024A	Implement facilities procurement systems	40
CPPDSM5025A	Maintain public relations in the property industry	20
CPPDSM5026A	Manage a consultant property project team	20
CPPDSM5027A	Provide facilities and amenities for property users	20
CPPDSM5029A	Manage client relationships and networks in the property industry	20
CPPDSM5030A	Manage projects in the property industry	20
CPPDSM5032A	Market the agency	15
CPPDSM5033A	Merge or acquire a business	40
CPPDSM5034A	Monitor performance of property or facility portfolio	20
CPPDSM5036A	Prepare tender documentation in the property industry	40
CPPDSM5038A	Value a business	20
CPPDSM6001A	Assess viability of regeneration options in the property industry	40
CPPDSM6002A	Conduct a property investment feasibility study	20
CPPDSM6003A	Contract to invest in property	20
CPPDSM6004A	Determine performance of assets and facilities	15
CPPDSM6005A	Develop a property investment strategy	40
CPPDSM6006A	Develop facilities procurement system	40
CPPDSM6007A	Develop life cycle asset management plan	40
CPPDSM6008A	Develop strategic facilities management plan	40
CPPDSM6009A	Manage facilities portfolio	50
CPPDSM6010A	Manage performance of property investment	40
CPPDSM6011A	Negotiate partnership arrangements in the property industry	40
CPPDSM6012A	Plan property portfolio management	30
CPPDSM6013A	Prepare project design brief and documentation in the property industry	30
CPPFES2003A	Safely move materials and loads in the workplace	25
CPPFES2004A	Identify fire protection equipment	35
CPPFES2005A	Demonstrate first attack fire fighting equipment	15
CPPFES2006A	Prepare for installation and servicing operations	25
CPPFES2007A	Maintain quality of work and promote continuous improvement	20
CPPFES2010A	Inspect and test fire hose reels	20
CPPFES2011A	Install portable, fire extinguishers and fire blankets	25
CPPFES2016A	Inspect, test and maintain delivery lay flat fire hoses	30
CPPFES2020A	Conduct routine inspection and testing of fire extinguishers and fire blankets	40
CPPFES2021A	Inspect, test and maintain fire extinguishers	40
CPPFES2025A	Inspect, test and maintain gaseous fire suppression systems	40
CPPFES2026A	Inspect and test emergency and exit lighting systems	40

National Code	National Title	Nominal Hours
CPPFES2027A	Inspect, test and maintain non-gaseous pre-engineered fire suppression systems	40
CPPFES2029A	Conduct functional tests on fire detection, warning and intercommunication devices	30
CPPFES2035A	Identify, inspect and test fire and smoke doors	20
CPPFES2037A	Inspect and test fire hydrant systems	20
CPPFES2039A	Identify, inspect and test passive fire and smoke containment products and systems	20
CPPFES2043A	Prevent ozone depleting substance and synthetic greenhouse gas emissions	15
CPPFES2047A	Inspect and test control and indication equipment	25
CPPFES2048A	Receive and dispatch scheduled gaseous fire-extinguishing agents	20
CPPFES2049A	Conduct recovery, reclaim and fill operations for scheduled gaseous fire-extinguishing agents	25
CPPFES2050A	Monitor storage operations for scheduled gaseous fire-extinguishing agents	20
CPPFES3024A	Inspect and maintain portable foam-generating equipment	30
CPPFES3032A	Conduct enclosure integrity testing	30
CPPFES3038A	Inspect, test and maintain portable fire monitors	15
CPPFES3040A	Install passive fire and smoke containment systems	40
CPPFES3042A	Install and commission pre-engineered fire-suppression systems	40
CPPFES3044A	Interpret installation requirements for gaseous fire suppression systems	30
CPPFES3045A	Install gaseous agent containers and actuators	45
CPPFES3046A	Decommission gaseous agent containers and actuators	30
CPPHSA4001A	Assess household energy use	100
CPPHSA4002A	Assess household waste generation and management	35
CPPHSA4003A	Assess household water use	55
CPPHSA4004A	Assess thermal performance of existing residences using non-rating tools and techniques	70
CPPHSA4005A	Minimise health, safety and security risks when assessing home sustainability	25
CPPHSA4006A	Manage own work, professional development and ethical behaviour as a home sustainability assessor	55
CPPHSA4007A	Promote the adoption of home sustainability practices by residents	55
CPPHSA4008A	Apply sustainability principles, legislation and information on government programs	35
CPPHSA4010A	Estimate the cost of home sustainability measures	35
CPPHSA4011A	Collect information to support NatHERS assessment	50
CPPHSA4012A	Conduct NatHERS assessment of planned residential buildings	50
CPPHSA4013A	Conduct NatHERS assessment of existing residential buildings	50
CPPHSA4014A	Meet regulatory requirements when completing NatHERS assessments	35
CPPHSA4015A	Assess impact of building elements on thermal performance of residential buildings	50
CPPHSA4016A	Advise on options for enhancing thermal performance of residential buildings	25
CPPHSA4017A	Const measures to improve thermal performance of residential buildings	35
CPPHSA4018A	Manage own work, professional development and ethical behaviour	35
CPPHSA4019A	Inform clients about thermal performance of residential buildings	35
CPPHSA4020A	Operate computer systems to support NatHERS assessment	35
CPPHSA5001A	Assess thermal performance of complex residential buildings	50
CPPHSA5002A	Assess thermal performance and energy efficiency of residential buildings	50
CPPHSA5003A	Manage quality assurance of NatHERS assessments	25
CPPHSA5004A	Educate clients about thermal efficiency of residential buildings	25
CPPHSA5005A	Peer review NatHERS assessments	30
CPPHSA5006A	Promote low and zero carbon energy technologies in residential buildings	40

National Code	National Title	Nominal Hours
CPPPMT3002A	Assess pest management options	25
CPPPMT3005A	Modify environment to manage pests	55
CPPPMT3006A	Apply pesticides to manage pests	80
CPPPMT3007A	Implement pest management plan	20
CPPPMT3008A	Inspect and report on timber pests	40
CPPPMT3009A	Advise client on pest management options	15
CPPPMT3010A	Control timber pests	40
CPPPMT3011A	Conduct fumigation	80
CPPPMT3017A	Repair and maintain service equipment	10
CPPPMT3018B	Maintain equipment and chemical storage areas	50
CPPPMT3019A	Organise and monitor pest management operations	25
CPPPMT3026A	Select and obtain pest management vehicles, equipment and materials	15
CPPPMT3029A	Plan and schedule pest management operations	30
CPPPMT3042A	Install physical termite barriers	30
CPPPMT3043A	Prepare and present pest management proposals	25
CPPSEC1001A	Identify and report security risk situations	25
CPPSEC1002A	Apply retail security procedures	10
CPPSEC1003A	Apply security procedures for the responsible service of alcohol	10
CPPSEC1004A	Apply health care security procedures	10
CPPSEC1005A	Apply critical infrastructure protection procedures	10
CPPSEC1006A	Apply x-ray image interpretation procedures	12
CPPSEC1007A	Apply walk through metal detection procedures	10
CPPSEC1008A	Apply hand-held metal detection procedures	10
CPPSEC1009A	Apply Explosive Trace Detection (ETD) procedures	10
CPPSEC2001A	Communicate effectively in the security industry	8
CPPSEC2002A	Follow workplace safety procedures in the security industry	4
CPPSEC2003B	Work effectively in the security industry	16
CPPSEC2004B	Respond to security risk situation	20
CPPSEC2005A	Work as part of a security team	6
CPPSEC2006B	Provide security services to clients	4
CPPSEC2007A	Screen people	8
CPPSEC2008A	Screen items	8
CPPSEC2009A	Give evidence in court	20
CPPSEC2010A	Protect safety of persons	8
CPPSEC2011B	Control access to and exit from premises	10
CPPSEC2012A	Monitor and control individual and crowd behaviour	20
CPPSEC2013A	Protect valuables in transit	8
CPPSEC2014A	Operate basic security equipment	10
CPPSEC2015A	Patrol premises	10
CPPSEC2016A	Contribute to investigative activities	8
CPPSEC2017A	Protect self and others using basic defensive techniques	16
CPPSEC2018A	Monitor electronic reporting facility	40
CPPSEC2019A	Monitor biometric equipment and systems	30
CPPSEC2020A	Provide technical security services to clients	8
CPPSEC2021A	Install security equipment and systems	20
CPPSEC2022A	Install mechanical lock and locking system	10
CPPSEC2023A	Install CCTV equipment and system	20
CPPSEC2024A	Implement electronic monitoring procedures	6
CPPSEC2025A	Sell security products and services	8
CPPSEC2026A	Perform routine maintenance on security equipment and system	30
CPPSEC2027A	Load and unload cash in transit in a secured environment	20
CPPSEC3001A	Maintain workplace safety in the security industry	4
CPPSEC3002A	Manage conflict through negotiation	8
CPPSEC3003A	Determine response to security risk situation	20
CPPSEC3004A	Lead small teams in the security industry	2
CPPSEC3005A	Prepare and present security documentation and reports	8

National Code	National Title	Nominal Hours
CPPSEC3006A	Coordinate a quality security service to clients	4
CPPSEC3007A	Maintain security of environment	20
CPPSEC3008A	Control security risk situations using firearms	20
CPPSEC3009A	Prepare and present evidence in court	16
CPPSEC3010A	Manage dogs for security functions	12
CPPSEC3011A	Handle dogs for security patrol	12
CPPSEC3012A	Store and protect information	20
CPPSEC3013A	Control persons using empty hand techniques	8
CPPSEC3014A	Control persons using baton	10
CPPSEC3015A	Restrain persons using handcuffs	10
CPPSEC3016A	Defend persons using spray	6
CPPSEC3017A	Plan and conduct evacuation of premises	20
CPPSEC3018A	Provide for the safety of persons at risk	40
CPPSEC3019A	Operate specialised security equipment	20
CPPSEC3020A	Monitor security from control room	10
CPPSEC3021A	Maintain and use security database	8
CPPSEC3022A	Maintain biometrics database	10
CPPSEC3023A	Coordinate biometric equipment and systems	10
CPPSEC3024A	Install biometric equipment and systems	20
CPPSEC3025A	Identify and diagnose biometric system fault	20
CPPSEC3026A	Work effectively in investigative services	16
CPPSEC3027A	Develop investigative plan	16
CPPSEC3028A	Compile investigative report	8
CPPSEC3029A	Provide quality investigative services to clients	5
CPPSEC3030A	Conduct surveillance	30
CPPSEC3031A	Organise and operate a surveillance vehicle	8
CPPSEC3032A	Gather information by factual investigation	30
CPPSEC3033A	Conduct interviews and take statements	30
CPPSEC3034A	Operate information gathering equipment	10
CPPSEC3035A	Identify technical security requirements	10
CPPSEC3036A	Program security equipment and system	20
CPPSEC3037A	Test installed security equipment and system	20
CPPSEC3038A	Commission and decommission security equipment and system	20
CPPSEC3039A	Identify and diagnose electronic security equipment and system fault	20
CPPSEC3040A	Plan and coordinate installation of security equipment and system	30
CPPSEC3041A	Maintain and service security equipment and system	20
CPPSEC3042A	Identify and diagnose CCTV equipment and system fault	30
CPPSEC3043A	Establish and set up electronic monitoring parameters	10
CPPSEC3044A	Maintain and repair mechanical lock and locking system	20
CPPSEC3045A	Determine security equipment and system modifications	20
CPPSEC3046A	Configure a security system	30
CPPSEC3047A	Provide estimate and quote on security system	20
CPPSEC3048A	Maintain effective relationships with security clients	8
CPPSEC3049A	Modify and repair security equipment and system	30
CPPSEC3050A	Load and unload cash in transit in an unsecured environment	30
CPPSEC3051A	Implement cash-in-transit security procedures	40
CPPSEC3052A	Inspect and test cash-in-transit security equipment	30
CPPSEC4001A	Manage a safe workplace in the security industry	30
CPPSEC4002A	Implement effective communication techniques	8
CPPSEC4003A	Advise on security needs	40
CPPSEC4004A	Monitor and review security operations	20
CPPSEC4005A	Facilitate workplace briefing and debriefing processes	4
CPPSEC4006A	Assess risks	50
CPPSEC4007A	Assess threat	40
CPPSEC4008A	Prepare a detailed tender	20
CPPSEC4009A	Interpret information from advanced security equipment	6

National Code	National Title	Nominal Hours
CPPSEC4010A	Manage monitoring centres	10
CPPSEC4011A	Coordinate field staff activity from control room	10
CPPSEC4012A	Identify and assess security of assets	50
CPPSEC4013A	Undertake case management of investigations	8
CPPSEC4014A	Commission and decommission networked security system	30
CPPSEC4015A	Maintain networked security system	10
CPPSEC4016A	Install networked security system	30
CPPSEC4017A	Determine security system configurations	30
CPPSEC4018A	Configure security devices on IT networks	20
CPPSEC4019A	Identify and diagnose security system or network fault	20
CPPSEC4020A	Advise on the application of biometrics	20
CPPSEC4021A	Prepare standard operating procedures for the use of biometric technology	40
CPPSEC5001A	Establish and maintain an Occupational Health and Safety system	40
CPPSEC5002A	Coordinate security operations	40
CPPSEC5003A	Assess security risk management options	40
CPPSEC5004A	Prepare security risk management plan	40
CPPSEC5005A	Implement security risk management plan	40
CPPSEC5006A	Determine strategy for the implementation of biometric technology	30
CPPSEC5007A	Assess biometric system	40
CPPSIS2011A	Prepare for work in the spatial information services industry	20
CPPSIS2012A	Assist in the collection of basic spatial data	10
CPPSIS2013A	Assist in the storage and retrieval of spatial data	10
CPPSIS2014A	Assist in the selection, operation and maintenance of equipment and supplies	10
CPPSIS2015A	Assist in field activity	10
CPPSIS2016A	Assist with personnel and load transfer	20
CPPSIS2017A	Use information technology for spatial information services activity	30
CPPSIS3011A	Apply map presentation principles	30
CPPSIS3013A	Support spatial process improvement	10
CPPSIS3014A	Respond to client spatial enquiry	15
CPPSIS3015A	Collect basic spatial data	60
CPPSIS3016A	Provide field support services	40
CPPSIS3017A	Select, operate and maintain equipment and supplies	40
CPPSIS3018A	Transfer personnel and loads	40
CPPSIS3019A	Perform basic drafting	40
CPPSIS3020A	Perform basic spatial computations	100
CPPSIS4021A	Maintain spatial systems	50
CPPSIS4022A	Store and retrieve spatial data	50
CPPSIS4023A	Facilitate effective spatial client relationships	15
CPPSIS4024A	Collect and set out basic spatial data	100
CPPSIS4025A	Collect basic GNSS data	20
CPPSIS4026A	Read and interpret basic image data	40
CPPSIS4027A	Organise field services	30
CPPSIS4028A	Organise equipment and supplies	30
CPPSIS4029A	Collect and set out basic surveying data	60
CPPSIS4030A	Operate surveying equipment	100
CPPSIS4031A	Perform surveying computations	60
CPPSIS4032A	Plan and conduct survey expeditions	40
CPPSIS4033A	Participate in spatial process improvement	20
CPPSIS4034A	Maintain spatial data	60
CPPSIS4035A	Apply GIS software to problem-solving techniques	70
CPPSIS4036A	Operate spatial software applications	70
CPPSIS4037A	Produce computer added drawings	70
CPPSIS4038A	Prepare and present GIS data	35
CPPSIS5031A	Plan spatial data collection and validation	40

National Code	National Title	Nominal Hours
CPPSIS5032A	Capture new spatial data	100
CPPSIS5033A	Implement a spatial information services project plan	50
CPPSIS5034A	Determine spatial data requirements	30
CPPSIS5035A	Obtain and validate existing spatial data	20
CPPSIS5036A	Integrate spatial datasets	60
CPPSIS5037A	Maintain complex spatial data systems	60
CPPSIS5038A	Develop a complex spatial and a spatial database	60
CPPSIS5039A	Produce spatial project deliverables	100
CPPSIS5040A	Collate and interpret spatial data	20
CPPSIS5041A	Monitor and control the spatial components of projects	30
CPPSIS5042A	Maintain effective internal and external spatial communication networks	30
CPPSIS5043A	Design a spatial data storage system	40
CPPSIS5044A	Develop a subdivision survey design for local government approval	100
CPPSIS5045A	Undertake spatial process improvement to reduce costs and improve service	40
CPPSIS5046A	Design a stormwater system	100
CPPSIS5047A	Conduct an advanced GNSS data collection and set out survey	40
CPPSIS5048A	Conduct an engineering survey	40
CPPSIS5049A	Conduct an engineering surveying project	60
CPPSIS5050A	Create engineering drawings	80
CPPSIS5051A	Apply land and planning law to surveying	60
CPPSIS5052A	Integrate surveying datasets	40
CPPSIS5053A	Perform advanced surveying computations	80
CPPSIS5054A	Perform geodetic surveying computations	60
CPPSIS5055A	Plan and conduct major survey expeditions	160
CPPSIS5056A	Design road and railway	100
CPPSIS5057A	Carry out a precision survey	40
CPPSIS5058A	Conduct geodetic surveying	60
CPPSIS5059A	Determine suitable information sources to create new spatial datasets	20
CPPSIS5060A	Use complex spreadsheets for spatial information	35
CPPSIS5061A	Locate underground services in surveying practice	50
CPPSIS5062A	Conduct photogrammetric mapping	35
CPPSIS5063A	Produce GIS data	70
CPPSIS5064A	Manipulate and analyse GIS data	50
CPPSIS6021A	Conduct open mine pit surveying	140
CPPSIS6022A	Create mine drawings	60
CPPSIS6023A	Determine client spatial requirements	40
CPPSIS6024A	Design a spatial project plan	60
CPPSIS6025A	Apply quality control measures to spatial information services industry	40
CPPSIS6028A	Conduct design and set out survey	60
CPPSIS6031A	Carry out basic mine design	60
CPPSIS6032A	Conduct an advanced GNSS control survey	70
CPPSIS6033A	Conduct underground mine surveying	140
CPPSIS6034A	Conduct mining geology operations	70
CPPSIS6035A	Conduct complex engineering set out surveys	120
CPPSIS6036A	Monitor complex engineering surveying structures	120
CPPSIS6037A	Conduct advanced remote sensing analysis	120
CPPSIS6040A	Develop 2-D and 3-D terrain visualisations	160
CPPSIS6041A	Compile mine survey plans	50

National Code	National Title	Nominal Hours
CPPSPS3001A	Handle, transport and store swimming pool and spa chemicals safely	10
CPPSPS3002A	Perform basic swimming pool and spa measurements and calculations	15
CPPSPS3003A	Routinely maintain swimming pool and spas	25
CPPSPS3004A	Routinely maintain swimming pool and spa water circulation and filtration systems	20
CPPSPS3005A	Routinely maintain swimming pool and spa dosing systems	20
CPPSPS3006A	Routinely maintain swimming pool and spa cleaning and vacuuming systems	20
CPPSPS3007A	Routinely maintain swimming pool and spa heating systems	20
CPPSPS3008A	Work in the swimming pool and spa servicing industry	10
CPPSPS3009A	Maintain swimming pool and spa stock	20
CPPSPS3010A	Sell swimming pool and spa products and services	15
CPPSPS3011A	Use and maintain business technology related to swimming pool and spa servicing	25
CPPSPS3012A	Read and apply information from swimming pool and spa technical manuals	20
CPPSPS4001A	Assess and treat water problems in swimming pools and spas	10
CPPSPS4002A	Install, service and repair swimming pool and spa circulation and filtration systems	30
CPPSPS4003A	Install, service and repair swimming pool and spa dosing systems	30
CPPSPS4004A	Install, service and repair swimming pool and spa cleaning and vacuuming systems	30
CPPSPS4005A	Install, service and repair swimming pool and spa heating systems	20
CPPSPS4006A	Install, service and repair low voltage swimming pool and spa lighting systems	10
CPPSPS4007A	Inspect, service and repair aquatic facility plant and equipment	25
CPPSPS4008A	Install, service and repair spas	35
CPPSPS4009A	Estimate cost of swimming pool and spa products and services	20
CPPSPS4010A	Manage own role as a swimming pool and spa technician	25
CPPSPS4011A	Comply with regulatory requirements for swimming pool and spa servicing	45
CPPSPS4012A	Design, install and service automated systems for swimming pool and spas	35
CPPSPS4013A	Establish maintenance plans for swimming pools and spas	30
CPPSPS4014A	Drain and acid wash swimming pools and spas	10
CPPSPS4015A	Maintain spa water quality	10
CPPSPS4016A	Advise on swimming pool and spa products and services	15
CPPSPS4017A	Detect leaks in swimming pools and spas	25
CPPWMT2001A	Prepare for work in the waste management industry	30
CPPWMT2034A	Maintain equipment and consumables storage area	20
CPPWMT2047A	Assist with resource recovery	20
CPPWMT2048A	Prepare work areas for waste sorting	20
CPPWMT2049A	Identify waste emergency	25
CPPWMT3005A	Identify and segregate waste	25
CPPWMT3011A	Respond to waste emergencies	20
CPPWMT3013A	Receive waste	10
CPPWMT3014A	Manually sort waste	10
CPPWMT3015A	Move waste using load shifting equipment	40
CPPWMT3016A	Operate waste processing plant	40
CPPWMT3017A	Store waste	15
CPPWMT3018A	Dispatch processed waste	10
CPPWMT3019A	Prepare waste for re-use	10
CPPWMT3020A	Place and compact waste	25
CPPWMT3021A	Cover waste	20

National Code	National Title	Nominal Hours
CPPWMT3023A	Maintain waste disposal sites	40
CPPWMT3025A	Monitor contained waste	40
CPPWMT3038A	Process waste	55
CPPWMT3041A	Identify operational requirements of waste management industry	50
CPPWMT3042A	Follow relevant environmental policies and procedures when transporting waste	20
CPPWMT3044A	Identify wastes and hazards	15
CPPWMT3046A	Conduct resource recovery	25
CPPWMT3051A	Dispose of waste water to sewer	30
CPPWMT3054A	Maintain credit control	15
CPPWMT3059A	Plan and conduct waste assessments	15
CPPWMT3063A	Apply safe operational practices to vehicle contact with overhead wires	20
CPPWMT4001A	Plan waste audits	50
CPPWMT4002A	Carry out waste audits	15
CPPWMT4003A	Review, evaluate and document waste assessment findings	40
CPPWMT4006A	Organise waste recovery	15
CPPWMT4007A	Implement waste management plan	15
CPPWMT4022A	Monitor disposal site	40
CPPWMT4027A	Select and obtain waste management plant, equipment and materials	25
CPPWMT4030A	Determine waste management services	20
CPPWMT4032A	Inform and educate clients on waste management issues	20
CPPWMT4035A	Undertake process audits	40
CPPWMT4037A	Conduct minor maintenance and repairs on waste processing plant and equipment	20
CPPWMT4050A	Deliver training in hazard identification and waste emergency responses	40
CPPWMT4052A	Organise waste management operations	30
CPPWMT4053A	Conduct and monitor waste management operations	30
CPPWMT4055A	Develop a waste management proposals	15
CPPWMT4056A	Implement landfill rehabilitation plans	30
CPPWMT4060A	Apply lean management techniques	60
CPPWMT4062A	Apply waste avoidance techniques	60
CPPWMT5004A	Develop waste management strategies	40
CPPWMT5031A	Prepare detailed tenders	40
CPPWMT5033A	Educate public on waste management issues	40
CPPWMT5036A	Develop waste management plans	40
CPPWMT5043A	Develop and implement and environmental strategy	80
CPPWMT5045A	Develop site safety plans	80
CPPWMT5057A	Develop landfill rehabilitation plans	30
CPPWMT5058A	Develop emergency response plans	30
CPPWMT5061A	Plan resource recovery	60

Mapping Qualifications

The following table provides an overview of the qualifications from Version 14.2 which replaces qualifications from the existing version of the CPP07 Property Services Training Package.

v14.1 Current Qualification				v14.2 Replacement Qualification		
National Code	National Title	Nominal Hours	E/NE	National Code	National Title	Nominal Hours
CPP10211	Certificate I in Cleaning Operations	65			Qualification deleted - no replacement	
CPP20711	Certificate II in Carpet Cleaning Operations	235			Qualification deleted - no replacement	
CPP31111	Certificate III in Carpet Cleaning Operations	425			Qualification deleted - no replacement	
CPP60112	Advanced Diploma of Spatial Information Services	1040			Qualification deleted - no replacement	

Mapping Units of Competency

The following table provides an overview of the units of competency from version 14.1 which are replaced by the units of competency from version 14.2 of the CPP07 Property Services Training Package.

v14.1 Current Unit				v14.2 Replacement Unit		
National Code	National Title	Nominal Hours	E/NE	National Code	National Title	Nominal Hours
CPPCCL3009A	Restore smoked damaged carpet	25			Unit deleted - no replacement	
CPPCCL3013A	Clean leather upholstery	10			Unit deleted - no replacement	
CPPCCL3017A	Identify upholstery fibre and construction	30			Unit deleted - no replacement	
CPPCLO1040A	Prepare for work in the cleaning industry	25			Unit deleted - no replacement	
CPPCLO1041A	Apply basic communication skills	15			Unit deleted - no replacement	
CPPSIS6026A	Develop and maintain spatial information services contractual relationships	40			Unit deleted - no replacement	
CPPSIS6027A	Design spatial information services project deliverables	100			Unit deleted - no replacement	
CPPSIS6029A	Educate the public on spatial information services	40			Unit deleted - no replacement	
CPPSIS6030A	Undertake spatial information services research and development	80			Unit deleted - no replacement	
CPPSIS6038A	Design spatial networks and geocoding	100			Unit deleted - no replacement	
CPPSIS6039A	Develop distributed mapping applications	160			Unit deleted - no replacement	
CPPSIS6042A	Coordinate information gathering and GIS development	90			Unit deleted - no replacement	
CPPSIS6043A	Develop, monitor and maintain geographic information systems	50			Unit deleted - no replacement	
CPPSIS6044A	Manage GIS data	50			Unit deleted - no replacement	