



FACT SHEET

Out of contract apprentices – Frequently asked questions

I am an apprentice* whose training contract has recently been terminated or cancelled. Who can assist me?

The Department of Training and Workforce Development Apprenticeship Office notifies your Australian Apprenticeship Support Network (AASN) provider if your training contract ceases before you complete your qualification. Your AASN provider may assist you in entering into another apprenticeship/traineeship.

For further information please call your AASN provider on 13 38 73. Alternatively, your nearest Jobs and Skills Centre offers free assistance to apprentices for further information call 13 64 64 or visit jobsandskills.wa.gov.au.

Can I still attend off the job training after my contract is terminated or cancelled?

This can be negotiated between you and your registered training organisation (RTO). If you are unsure of who your RTO is please contact your AASN provider on 13 38 73.

Will the Department fund the off the job training for an out of contract apprentice?

The Department will subsidise the apprentice with a cancelled or terminated training contract for up to six months from the date their record was administratively closed on the Department's system. The student will be responsible for any fees and charges payable under the Department's *VET fees and charges policy*.

My training contract has expired. Will the Department fund my training if I am out of contract due to my training contract expiring?

The Department will only subsidise apprentice with a cancelled or terminated training contract.

Can I complete my qualification under an apprenticeship pathway after attending my off the job training while out of contract?

An apprenticeship pathway qualification can be achieved one of two ways:

- 1 through a training contract; or
- 2 through trade skills recognition, which you may wish to discuss with your RTO. If you are unsure who your RTO is please contact your AASN provider on 13 38 73

If for some reason your training contract ceases, you may recommence your apprenticeship with another employer under a new training contract. Under the competency-based system, any competencies you have previously attained should be recognised in your new training contract.

Will the Department still issue a list of out of contract apprentices to employers?

The Apprenticeship Office no longer maintains an out of contract register and therefore is unable to provide this information to employers.

Each of the AASN providers offers their own job matching service, including the ability for employers to advertise apprenticeship and traineeship positions. Please contact your AASN provider for more information.

**The term 'apprentice' includes apprentices, trainees, cadets and interns.*

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