



FACT SHEET

Training contract and exemption notices for children of compulsory school education age

In Western Australia, if a child of the compulsory school education age wishes to enter into a training contract, additional requirements may need to be met.

This fact sheet provides guidance on exemptions that may apply to school-aged children entering into a training contract. The diagram on page 2 of this fact sheet outlines general requirements and provides an overview.

An exemption in accordance with section 11 of the *School Education Act 1999* permits a child to pursue an alternative option to full time schooling or full time home education such as an apprenticeship or traineeship. The child's parent/legal guardian must apply for the exemption, and approval can only be granted by the Minister for Education and Training (or delegate) if it is in the child's best interests to do so.

For children in year 10 or earlier, an approved exemption is required to be attached to the training contract in order for the Department of Training and Workforce Development Apprenticeship Office to register the training contract.

Students entering into a training contract in year 11 or later generally do not need to complete an exemption form.

Exemption for students enrolled at non-government schools

The *Exemption application form for non-government school students* must be signed by all relevant parties before being sent to the following address.

Department of Education
PO Box 1766
OSBORNE PARK WA 6916

Exemption for students enrolled at public schools or home education

Further information should be sought from the education regional office (or the child's school principal if the child attends an independent public school). Exemptions are approved by regional education directors, or principals of independent public schools.

Exemptions for students from interstate or overseas

The process for children who are from interstate or overseas who have not attended a school in WA and are still of compulsory school age is the same as that for public school students.

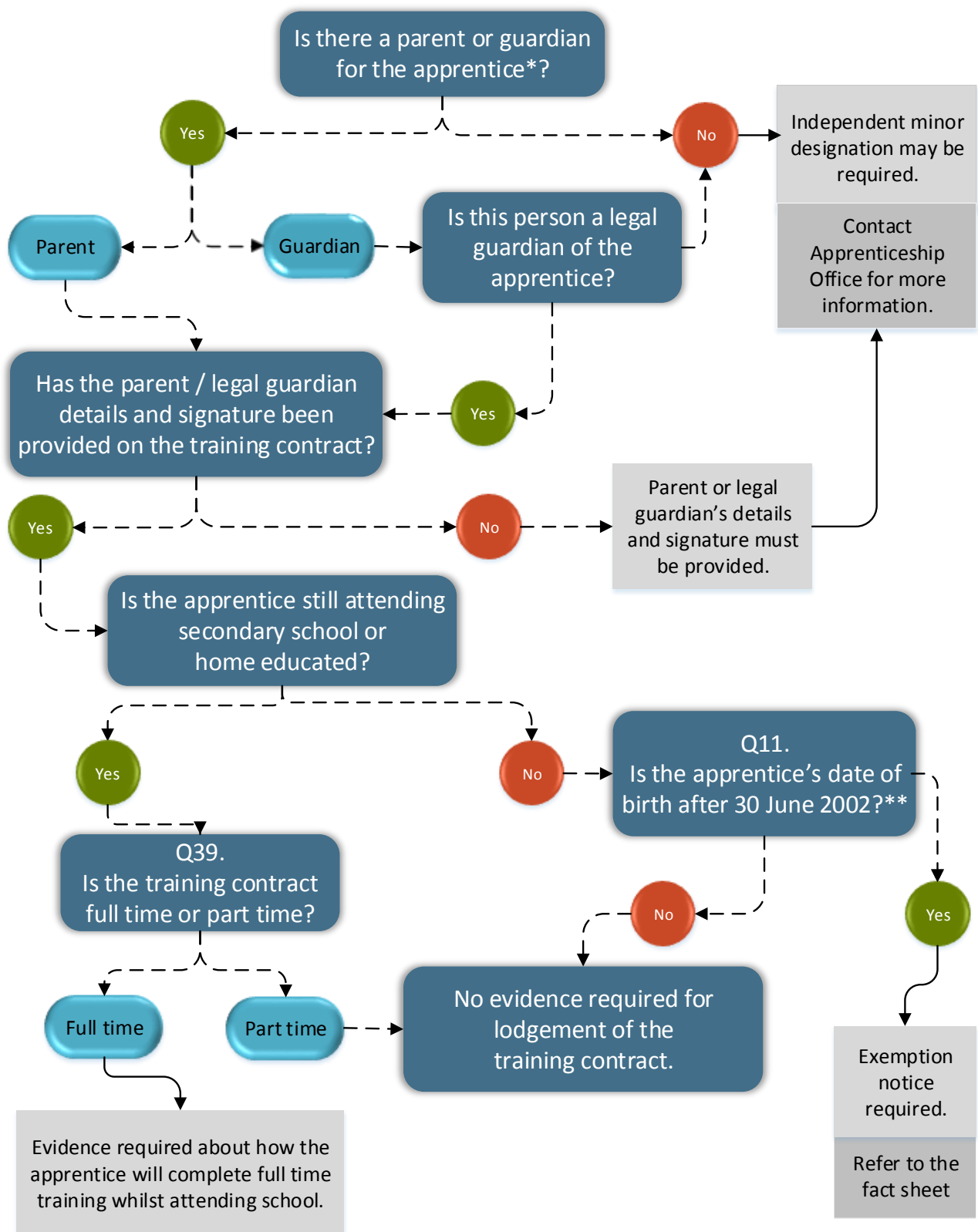
Approval of exemptions

An approved exemption notice has an **exemption application outcome** section. Check that this is marked as "approved" and signed by the relevant endorser as stated above.

For more information about exemptions

Please [visit the Department of Education's website at education.wa.edu.au/schooling](http://education.wa.edu.au/schooling).

Assessment tool – Prospective apprentices under the age of 18 (2018 version)



*The term 'apprentice' includes apprentices, trainees, cadets and interns.

**This date will change at the start of each year e.g. on 01/01/2019, this date should be changed to 30 June 2003.

