

Evidence guide: Cultural Diversity Training Award

Note: The following examples of evidence are provided as a guide only. It is not anticipated that all examples will be appropriate for every application.

Selection criteria	Types of evidence
Criterion 1: Career and study achievements	
Why did you choose to undertake training?	Give examples of what you hoped to achieve through your training and any advantages of having done this training in Western Australia.
What did you learn? How have you put this into practice?	Give examples of what you have learned and how you use the skills you learned in your personal and professional life.
How well did you do in your study? What, in particular did you do well and why?	Examples of any awards you may have been shortlisted for or won, in relation to your studies, high marks achieved, what you enjoyed in your studies.
How has the course helped you?	Give examples of the skills and knowledge you've learnt and how these will help you in your career and life in the future, either in Australia or returning to your home country.
What challenges did you face while completing your course?	Give examples of challenges you may have faced while completing your course and how you overcame these. These could be related to your training environment, your home/family life or your skills and knowledge. For example, did you have to balance work and family commitments and if so, what did you do to make it easier to finish your course? Or was there difficulty with cultural or language barriers?
Criterion 2: Communication, team and leadership skills	
How have your oral and written communication skills improved since you started your course?	Give examples of how your communication skills have improved, including speaking to people or your writing.
What have you learnt about working in teams?	Give an example of a time when you were involved in a team, this can be at work, in the community or sports club, etc. and how you worked together as a team to achieve a positive outcome.
Have you shared your knowledge with your family and community?	Give an example of how you share your knowledge with those around you and have/would encourage others to do a training course. For example, have you encouraged any family members to complete a course to help them get a job? Have you shared anything you learned in your course with your family or community?
Criterion 3: Ability to represent the training system at a broader level	
If you won this award how could you promote training opportunities to people like you?	Give examples of what you might say to someone considering doing some training, based on your experiences, opportunities and achievements as a result of your training.
What have you learnt about new developments and trends in your workplace or industry?	Give examples of the role training plays in your workplace or industry.
Criterion 4: Other pursuits	
Do you have any achievements in areas other than study?	List your passions/interests outside of work and study, and any achievements you have had.
Are you involved in the community? How are you involved?	Give examples of how you 'give back' to your community, family or workplace. For example do you do any volunteer work? Do you help anyone? Are you involved in any community activities, sporting, music groups etc.

<p>Do you have a long term plan to contribute to the Australian community? How would you contribute?</p>	<p>Are you planning to do any additional studying or are you pursuing a particular career? Do you have any long term plans or goals? What do you think you can offer to the Australian community?</p>
<p>Are you aware of current social, economic and political issues in Australia?</p>	<p>Give examples of how you stay informed about current issues and list examples of these issues, and how these may affect you and others in your situation.</p>