



Government of **Western Australia**
Department of **Training**
and **Workforce Development**



WA TRAINING AWARDS 2022

INDIVIDUAL CATEGORIES

2022 Application guide

Entries close 5.00pm, Friday 29 April

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WA TRAINING AWARDS 2022

ABOUT THE WA TRAINING AWARDS

The WA Training Awards (WATA) celebrate excellence across WA's vocational education and training (VET) sector, and are hosted annually by the Department of Training and Workforce Development, recognising the outstanding achievements of apprentices, trainees and vocational students and the contribution to training made by trainers, training organisations and employers across the state.

Award categories

The 2022 WATA has eight competitively assessed individual categories:

- WA Apprentice of the Year
- WA Trainee of the Year
- WA Vocational Student of the Year
- WA Aboriginal and Torres Strait Islander Student of the Year
- WA School-based Apprentice of the Year
- WA Trainer of the Year
- WA Cultural Diversity Training Award
- WA International Student of the Year

Presentation ceremony

The WATA culminate in a presentation ceremony, honouring the accomplishments of finalists and winners, and attended by key industry stakeholders from around the State. Award winners gain state-wide recognition from industry experts, peers and the WA community.

All WATA winners will be ambassadors for training and the WA Training Awards.

Prize money

In addition to the recognition and opportunities these prestigious awards bring, the winner of each individual category will receive a \$3,000 prize and professional development training opportunities.

Australian Training Awards

Winners of selected categories* will also have the opportunity to represent the state and be acknowledged nationally at the Australian Training Awards.

The original application submitted by state or territory winners will also be used for judging in the Australian Training Awards. Eligible winners will be invited to attend preparation workshops including mentoring, interview preparation and professional development training.

The Australian Training Awards are held in a different city each year. State winners must attend the Australian Training Awards finalists' week and presentation, where winners are announced. Travel and accommodation for the Australian Training Awards finalist week will be funded by the Australian Training Awards. State winners who are under 18 will need to have a parent or guardian accompany them.

Please refer to the **Australian Training Awards website** for more information.

**Does not include the Cultural Diversity Training Award or International Student of the Year.*



KEY DATES

Key dates – Individual categories

Applications open	Tuesday 1 March 2022
Applications close	Friday 29 April 2022
Semi-finalists notified	Monday 20 June 2022
Finalists announced	August 2022
Presentation ceremony	21 September 2022
Australian Training Awards	November 2022 (Adelaide)

PREPARING YOUR APPLICATION

Tips for preparing your application

The key to a successful application is starting early—don't leave it to the last minute or you may run out of time.

Application components

There are three parts to the application:

Section A: Overview (300 word limit)

Your overview will **not** be considered or used for judging purposes, but should you be selected as a finalist information from your overview will be used in your finalist profile.

Please provide a short overview covering a description of the qualification you are enrolled in, your registered training organisation, employer and host employer (if applicable) as well as your reason for choosing the industry and training path.

Section B: Selection Criteria (word limit specific to each category)

Applicants will be assessed against each selection criteria.

Please present your answers in a way that clearly addresses each selection criterion.

For example, Situation > Task > Action > Result.

Use the considerations listed under each criterion to help write a competitive response.

The written application will be used for shortlisting and judging purposes.

Judges will be looking for examples and **supporting evidence** (see Section C1) of how your training has contributed to your career and further study plans, the development of your skills and your achievements to date, as well as ways your training may have helped you to achieve other qualities and pursuits.

Section C: Attachments

1 - Supporting Evidence (limit of five A4 pages)

In addition to any **required attachments** (see below) applicants may attach up to **five A4 pages** of supporting evidence.

You can only enter text within the selection criterion fields. Evidence may be provided to support your written application, as long as it does not exceed word or page limits. If you wish to provide supporting evidence refer to the document in the text field (e.g. **Attachment 1: Table 1**) and upload the corresponding document in the attachments section.

2 - Required attachments

Required attachments are outlined below. Templates are available on the website, <https://www.dtwd.wa.gov.au/watrainingawards/how-to-apply#application-templates>

Reference (all applicants: two-page limit)

Applicants must provide at least one written reference from either an employer/host employer or lecturer.

Employer endorsement (for applicants who are employed)

Applicants must provide a declaration signed by the employer, endorsing the application and allowing time off to participate in WATA activities.

Trainer applicants must provide a signed declaration from the Chief Executive Officer/Managing Director, endorsing the application and allowing time off to participate in WATA activities.

School declaration (for applicants enrolled in school)

Applicants enrolled in school must provide a declaration from their principal endorsing the application and allowing time off to participate in WATA activities.

Parent/guardian declaration (for under 18s)

Applicants under the age of 18 require permission from their parent/guardian to participate in the WATA program.

Talent release form (all applicants)

Applicants must submit a talent release form giving permission to the Government of Western Australia and Commonwealth of Australia to use details from their application, images and video footage for promotional purposes.

Qualification certificate (all applicants: one-page limit)

Applicants must provide a copy of the award certificate related to the qualification listed in their application.

If the qualification is not yet completed, applicants must provide a signed letter from their trainer/lecturer confirming that they are on track to complete their qualification within the eligibility period.

Trainer applicants must submit evidence of their completed teacher/trainer qualification (as determined by the Australian Qualifications Framework).

You may refer to other certificates/awards/prizes in your application, and submit copies as supporting evidence (see above) as long as you do not exceed the application word or page limit.

Proof of permanent residency (all applicants)

Eligibility for individual categories requires that you must be a permanent resident of Australia. Examples of evidence include a copy of your permanent resident visa, birth certificate, or passport.

Other

Applicants for the **International Student of the Year** category must provide copies of their 500/572 visa and confirmation of enrolment in WA.

Applicants for the **Cultural Diversity Training Award** category must provide evidence that they migrated to Australia after 1 January 2014, currently reside in WA, a copy of their VISA (under Australia's Humanitarian Programme) OR evidence of permanent residency.

SUBMITTING YOUR APPLICATION

Applications must be submitted online through the **WATA application portal**, by **5.00pm Friday 29 April**.

Register on the home page of the application portal to create an account.

You will then receive an email from the WATA team, asking that you confirm your account. **You may need to check your spam/junk email folder.**

Once you have confirmed your account you will be able to log in and begin your application.

You can save and edit your application at any time during the application period.

Before starting an application, ensure you have read the conditions of entry and eligibility criteria for the category you are entering.

There are five tabs which must be completed in the application portal.

1. Select your category

Here you'll select the category you are applying for. The category you choose will determine which details, criteria and attachments are required from you.

You will also name your application in this section. Your application name is your full name.

2. Applicant details

In this tab, all applicants must provide their contact details.

3. Training details

Students must provide information about the course they are completing, list a referee and provide employer, host employer and school/training provider details.

Trainers will provide their Chief Executive Officer/Managing Director's details and confirm they have endorsed their application.

4. Selection criteria

You will need to provide an overview and address all of the selection criteria within the word limit for each. Use the considerations listed under each criterion, in order to formulate a competitive response.

5. Attachments

Upload required attachments and supporting information.

SELECTION PROCESS

Application	Submit your application via the online application portal.
Confirmation	You will receive confirmation that your application has been received.
Shortlisting	Applications will be shortlisted by a judging panel, and you will notified if you are selected as a semi-finalist.
Semi-finalist Judging day	Semi-finalists will be required to participate in an interview (face-to-face or video) with the judging panel who will chose finalists and a winner.
Finalist announcement	All finalists will be announced.
Presentation ceremony	Finalists attend presentation ceremony, where winners are announced.
Australian Training Awards	Eligible WA winners will automatically be entered into the Australian Training Awards.
Being an ambassador	All WA winners will be ambassadors for training.



“Winning this award allows me to reach people and tell them about VET. It’s also recognition for the efforts I’ve put into my traineeship. It’s given me an immense amount of confidence and hopefully I can share my story with people.”



CHRISTIAN FERRONE

WA APPRENTICE OF THE YEAR 2021

WA APPRENTICE OF THE YEAR

This award is presented to an apprentice who has been outstanding in all aspects of their training. The winner will receive \$3,000, professional development training and have the opportunity to represent WA at the Australian Training Awards.

Eligibility

You must:

- be a permanent resident of Australia and be undertaking training in WA;
- have completed or be due to complete your training (i.e. contract end date) in the period 1 October 2021 to 30 September 2022 in a training course that leads to a nationally recognised outcome or qualification relevant to the award you are applying for;
- be registered with the Apprenticeship Office as an apprentice* with a contract of training lodged in WA; and
- not be enrolled at school.

**To check if you are registered as an apprentice call the Apprenticeship Office on 13 19 54.*

Criterion 1: Career and study achievements (400 word limit)

Consider things such as:

- Why did you choose your course?
- How has it changed or impacted on you?
- What have you gained from it?
- What have you been able to bring to your workplace?

Criterion 2: Team and communication skills (400 word limit)

Consider any skills you have developed through your training, such as:

- What have you been able to tell others, work mates, employers etc. about your training?
- What do you like about working in a team setting?
- What traits do you think are important to positively influence others?

Criterion 3: Ability to be an ambassador (representative) for training in Australia (400 word limit)

Tell us about:

- Provide examples where you have taken a leadership role inside or outside of work.
- What other activities have you been involved in where you have been a representative?
- How would you describe the quality of your training?

Criterion 4: Other qualities and pursuits (400 word limit)

You may wish to include information about:

- Have you had to address any challenges that have impacted on your training?
- When have you been required to use initiative either in your training, your personal life or your workplace?
- What other qualities or activities do you feel would be useful in your role as Apprentice of the Year?
- What other community or industry involvement have you had?



“When I dropped out of Uni I was looking for a meaningful work experience, but also something that provided me with a qualification. I stumbled upon the traineeship program and found that was a better fit for me. I was in the office working, meeting new people, and I was also getting a qualification and getting paid for it.”



AMBER UGLE-HAYWARD
WA TRAINEE OF THE YEAR 2021

WA TRAINEE OF THE YEAR

This award is presented to a trainee who has been outstanding in all aspects of their training. The winner will receive \$3,000, professional development training and have the opportunity to represent WA at the Australian Training Awards.

Eligibility

You must:

- be a permanent resident of Australia and be undertaking training in WA;
- have completed or be due to complete your training (i.e. contract end date) in the period 1 October 2021 to 30 September 2022 in a training course that leads to a nationally recognised outcome or qualification relevant to the award you are applying for;
- be registered with the Apprenticeship Office as a trainee* with a contract of training lodged in WA; and
- not still be enrolled at school.

**To check if you are registered as an apprentice call the Apprenticeship Office on 13 19 54.*

Criterion 1: Career and study achievements (400 word limit)

Consider things such as:

- Why did you choose your course?
- How has it changed or impacted on you?
- What have you gained from it?
- What have you been able to bring to your workplace?

Criterion 2: Team and communication skills (400 word limit)

Consider any skills you have developed through your training, such as:

- What have you been able to tell others, work mates, employers etc. about your training?
- What do you like about working in a team setting?
- What traits do you think are important to positively influence others?

Criterion 3: Ability to be an ambassador (representative) for training in Australia (400 word limit)

Tell us about:

- Provide examples where you have taken a leadership role inside or outside of work.
- What other activities have you been involved in where you have been a representative?
- How would you describe the quality of your training?

Criterion 4: Other qualities and pursuits (400 word limit)

You may wish to include information about:

- Have you had to address any challenges that have impacted on your training?
- When have you been required to use initiative either in your training, your personal life or your workplace?
- What other qualities or activities do you feel would be useful in your role as Trainee of the Year?
- What other community or industry involvement have you had?



“Just give it a go. Every single person who steps across the threshold of a training institution has a story about why they wanted to train. I think that by shining a light on people’s experiences and showing them that transforming your life through training is possible, you give other people permission to make those choices as well.”



ZOE TUCKER

WA VOCATIONAL STUDENT
OF THE YEAR 2021

WA VOCATIONAL STUDENT OF THE YEAR

The WA Vocational Student of the Year award presented to a student who has been outstanding in all aspects of their training. The winner will receive \$3,000, professional development training and have the opportunity to represent WA at the Australian Training Awards.

Eligibility

You must:

- be a permanent resident of Australia and be undertaking training in WA;
- be a full-time or part-time student but not an Australian Apprentice (apprentice or trainee); and
- have completed or be due to complete your training (i.e. contract end date) in the period 1 October 2021 to 30 September 2022 in a training course that leads to a nationally recognised outcome or qualification relevant to the award you are applying for.

Criterion 1: Career and study achievements (400 word limit)

Consider things such as:

- Why did you choose your course?
- How has it changed or impacted on you?
- What have you gained from it?
- What have you been able to bring to your workplace?

Criterion 2: Team and communication skills (400 word limit)

Consider any skills you have developed through your training, such as:

- What have you been able to tell others, work mates, employers etc. about your training?
- What do you like about working in a team setting?
- What traits do you think are important to positively influence others?

Criterion 3: Ability to be an ambassador (representative) for training in Australia (400 word limit)

Consider the following:

- Provide examples where you have taken a leadership role inside or outside of work.
- What other activities have you been involved in where you have been a representative?
- How would you describe the quality of your training?

Criterion 4: Other qualities and pursuits (400 word limit)

Consider the following:

- Have you had to address any challenges that have impacted on your training?
- When have you been required to use initiative either in your training, your personal life or your workplace?
- What other qualities or activities do you feel would be useful in your role as Vocational Student of the Year?
- What other community or industry involvement have you had?



“For anyone thinking about applying for the WA Training Awards - just do it. It’s a great learning experience and I’ve grown so much as a person. I just can’t recommend it enough!”



KEVIN WILSON,
WA ABORIGINAL AND TORRES STRAIT
ISLANDER STUDENT OF THE YEAR 2021

WA ABORIGINAL AND TORRES STRAIT ISLANDER STUDENT OF THE YEAR

The WA Aboriginal and Torres Strait Islander Student of the Year award recognises the achievements of an Aboriginal or Torres Strait Islander student who is outstanding in all aspects of their training and demonstrates the importance of lifelong learning for themselves and their community. The winner will receive \$3,000, professional development training and have the opportunity to represent WA at the Australian Training Awards.

If you are of Aboriginal or Torres Strait Islander descent, you may also be eligible to apply for other categories. You can only apply for one category, so please check the eligibility criteria before applying.

Eligibility

You must:

- be a permanent resident of Australia and be undertaking training in WA;
- identify as being of Aboriginal or Torres Strait Islander descent; and
- meet the criteria for any of the student categories of Apprentice, Trainee, Vocational or School-based Apprentice.

Criterion 1: Career and study achievements (400 word limit)

Consider things such as:

- Why did you choose your course?
- How has it changed or impacted on you?
- What have you gained from it?
- Have you had to address any challenges that have impacted on your training?

Criterion 2: Team and communication skills (400 word limit)

Consider any skills you have developed through your training, such as:

- What have you been able to tell others, students, mates etc. about your training?
- What do you like about working in a team setting?
- What traits do you think are important to positively influence others?

Criterion 3: Ability to be an ambassador (representative) for training in Australia (400 word limit)

Tell us about:

- Provide examples where you have taken a leadership role inside or outside of training/work.
- What other activities have you been involved in where you have been a representative?
- How would you describe the quality of your training?

Criterion 4: Community engagement (400 word limit)

You may wish to include information about:

- How are you connected with your community/extended family?
- How has the training impacted your community?
- What qualities do you have or activities you have been involved in that you feel would be useful in your role as Aboriginal Torres Strait Islander Student of the Year?
- What are your achievements in areas other than study and work?



"I would love to encourage students to apply for these Awards. It's a way to network and to get your personal story out there, to really showcase yourself and the training sector in WA."



COURTNEY SHORT
WA SCHOOL-BASED APPRENTICE
OF THE YEAR 2021

WA SCHOOL-BASED APPRENTICE OF THE YEAR

The WA School-based Apprentice or Trainee of the Year award is presented to a student who is undertaking a Certificate II or above qualification as a part-time WA School-based Apprentice or Trainee. The Award recognises the student's commitment to their formal studies at school, and in the workplace. The winner will receive \$3,000, professional development training and have the opportunity to represent WA at the Australian Training Awards.

Eligibility

You must:

- be a permanent resident of Australia and be undertaking training in WA;
- be undertaking/completing a Certificate II or above qualification, through a school-based apprenticeship or traineeship;
- be registered with the Apprenticeship Office as an apprentice or trainee* with a contract of training lodged in WA; and
- be still be enrolled at school.

**To check if you are registered as an apprentice call the Apprenticeship Office on 13 19 54.*

Criterion 1: Career and study achievements (400 word limit)

Consider things such as:

- Why did you choose your course?
- How has the training impacted on you?
- What have you gained from it?
- How has your job assisted your skills development?

Criterion 2: Team and communication skills (400 word limit)

Consider any skills you have developed through your training, such as:

- What have you been able to tell others, work mates, employers etc. about your training?
- What do you like about working in a team setting?
- What traits do you think are important to positively influence others?

Criterion 3: Ability to be an ambassador (representative) for training in Australia (400 word limit)

Tell us about:

- Provide examples where you have taken a leadership role inside or outside of school.
- What other activities have you been involved in where you have been a representative?
- How would you describe the quality of your training?

Criterion 4: Other qualities and pursuits (400 word limit)

You may wish to include information about:

- Have you had to address any challenges that have impacted on your training?
- When have you been required to use initiative either in your training, your personal life or your school/workplace?
- What other qualities or activities do you feel would be useful in your role as WA School-based Apprentice of the Year?
- What other community or work experience have you had?



“I think it’s been an amazing experience. The skills we learn throughout the application process, and then all the way through with the interviews and the Awards night - they’re invaluable.”



MARYKE GRAY

WA TRAINER OF THE YEAR 2021

WA TRAINER OF THE YEAR

The WA Trainer of the Year award recognises innovation and excellence by a teacher or trainer who is providing nationally recognised training to students at a registered training organisation (RTO) or in partnership with an RTO. The winner will receive \$3,000, professional development training and have the opportunity to represent WA at the Australian Training Awards.

Eligibility

You must:

- be a permanent resident of Australia;
- be a qualified teacher/trainer (as determined by the Standards for RTOs 2015), employed (or regularly contracted) by an RTO; and
- have delivered training in WA (for some period) from 1 January 2021 to 31 December 2022 which will lead/has led to nationally recognised qualifications or Statements of Attainment under the Australian Qualifications Framework national training system.

All applications must be endorsed by the RTO and evidence of the trainer/teacher’s qualification must be submitted with the application.

Criterion 1: Excellence and initiatives (600 word limit)

Consider:

- What involvement have you had in the development of new learning methodologies and training delivery?
- Describe an initiative you have implemented which has led to innovation/improvement in your delivery and/or assessment practice.
- How have you shared the outcomes of your innovation/improvement with your colleagues?
- What has been the impact of these initiatives/improvements on your learners, your colleagues and your industry partners?

Criterion 2: Learner needs and focus (600 word limit)

Consider:

- How do you support the diverse needs of your learners and ensure they continue to be engaged in their learning journey?
- What evidence is there of the effectiveness of the design and delivery methodologies of your training program?
- Provide examples where you have initiated a new idea/activity etc. in response to feedback.
- Provide examples of the learner/industry/ community feedback mechanisms that you use.

Criterion 3: Commitment to VET teaching and learning (600 word limit)

Consider:

- How do you maintain and grow your own skills and knowledge?
- How do you support others to develop their skills and knowledge?
- Provide examples of your engagement with other VET professionals.

Criterion 4: Links with industry and community (600 word limit)

Consider:

- How are active links with industry and the community implemented in practice?
- What are the major issues confronting the industry(s) your program engages with?
- How can VET help address these issues?
- What level of engagement do you have with Industry and professional bodies?
- How do you promote VET in industry and the community?



“What I’ve enjoyed most about my training is the opportunity to learn from my lecturers. I’ve got an amazing set of lecturers that have a wealth of experience in my sector. I’ve loved the opportunity of actually gaining and gathering information and skills from their teaching.”



AGNES TOLUWADE

WA CULTURAL DIVERSITY STUDENT OF
THE YEAR 2021

WA CULTURAL DIVERSITY TRAINING AWARD

The WA Cultural Diversity Training Award recognises the achievement of a culturally diverse student who is outstanding in all aspects of their training and demonstrates the importance of lifelong learning for themselves and the migrant community. The winner will receive \$3,000 and be recognised as the best in the State.

Eligibility

You must:

- have migrated to Australia (from overseas) after 1 January 2017 and reside in WA;
- be a full-time or part-time student or an apprentice/trainee;
- either have permanent residency or any visa under Australia’s Humanitarian Programme (not 457 visa holders); and
- have completed or be due to complete your training (i.e. course/contract end date) in the period 1 October 2021 to 30 September 2022 in a training course that leads to a nationally recognised outcome or qualification.

Criterion 1: Career and study achievements (400 word limit)

Consider the following:

- Why did you choose to undertake training (e.g. to get a job, learn new skills or meet new people)?
- What did you learn? How have you put this into practice?
- How well did you do in your study? What, in particular did you do well and why?
- How has the course helped you?
- What challenges did you face while completing your course? (Please explain how you overcame these challenges, e.g. “I found it difficult to speak English so I completed an English course before enrolling in my qualification”.)

Criterion 2: Communication, team and leadership skills (400 word limit)

Consider the skills you have developed through your training, such as:

- How have your oral and written communication skills improved since you started your course? (e.g. “It’s now easier to communicate with others.” or “I can now express my point of view to others”.)
- What have you learnt about working in teams?
- Have you shared your knowledge with your family and community? (e.g. “I encouraged my younger brother to complete a course and he got a job”.)

Criterion 3: Ability to be an ambassador (representative) for training in Western Australia (400 word limit)

Tell us about:

- If you won this award how could you promote training opportunities to others?
- What have you learnt about new developments and trends in your workplace or industry?

Criterion 4: Other qualities or pursuits (400 word limit)

You may wish to include information about:

- Do you have any achievements in areas other than study? (e.g. winning a state ballroom dancing championship or football grand final.)
- Are you involved in the community? How are you involved? (e.g. volunteering at a youth hostel or nursing home.)
- Do you have a long term plan to contribute to the Australian community? How would you contribute?
- What is your understanding of current social, economic and political issues in Australia?



“The thing I am most proud of is that even though I came into a classroom with local people, as an international I was able to actually keep up and deliver work that my lecturers found very impressive.”



JOHANNA FABER

WA INTERNATIONAL STUDENT OF THE
YEAR 2021

WA INTERNATIONAL STUDENT OF THE YEAR

The WA International Student of the Year award recognises the outstanding achievements of an international student undertaking a vocational education and training course in WA. The winner will receive \$3,000 and be recognised as the best in the State.

Eligibility

You must:

- be recognised as an international student with a 500/572 visa; and
- have completed or be due to complete your training (i.e. course end date) in WA, in the period 1 October 2021 to 30 September 2022 in a VET course that leads to a nationally recognised outcome or qualification.

Criterion 1: Career and study achievements (400 word limit)

Consider the following:

- Why did you choose to undertake training (e.g. to get a job, learn new skills or meet new people)?
- What did you learn? How have you put this into practice?
- How well did you do in your study? What, in particular did you do well and why?
- How has the course helped you?
- What challenges did you face while completing your course? (Please explain how you overcame these challenges, e.g. “I found it difficult to speak English so I completed an English course before enrolling in my qualification”.)

Criterion 2: Communication, team and leadership skills (400 word limit)

Tell us about any skills you have developed through your training. Consider the following points in your response:

- How have your oral and written communication skills improved since you started your course? (e.g. “It’s now easier to communicate with others, which means that...” or “I can now express my point of view to others, which means that...”)
- What have you learnt about working in teams?
- Have you shared your knowledge with your family and community? (e.g. “I encouraged my younger brother to complete a course and he got a job”.)

Criterion 3: Ability to be an ambassador (representative) for training in WA (400 word limit)

Tell us about:

- If you won this award how could you promote training opportunities to others?
- What have you learnt about new developments and trends in your workplace or industry?
- What do you think are the best things about studying in Western Australia?

Criterion 4: Other qualities or pursuits (400 word limit)

You may wish to include information about:

- Do you have any achievements in areas other than study? (e.g. winning a ballroom dancing championship or football grand final.)
- Are you involved in the community? How are you involved and what difference have you made as an outcome of this? (e.g. volunteering at a youth hostel or nursing home, mentoring other international students at your institute.)
- What is your understanding of current social, economic and political issues in Australia?

CONDITIONS OF ENTRY

To be considered for an individual award, the following conditions of entry must be met:

- Applications must be submitted online via the WATA application portal by the closing date and time.
- Applicants can apply for one category only.
- Applicants must meet all eligibility criteria.
- Applicants must personally address all criteria.
- Overviews must be no longer than 300-words for individual applicants.
- Applicants acknowledge that the information submitted in their overview will be summarised and used as a profile should they be selected as a finalist.
- Selection criteria responses should be no longer than:
 - 400 words per criterion for student applicants; and
 - 600 words per criterion for trainer applicants.
- All applicable sections of the application portal must be completed.
- Applicants must attach all required attachments for their category and at least one signed written reference in the application portal.
- In addition to the required attachments, individual applicants may attach no more than five A4 pages of relevant supporting evidence.
- Applicants must comply with Department standards in regards to training, workplace health and safety, and industrial relations matters.
- Applicant's training details will be checked and confirmed before their application is progressed to the judging panel.
- Applicants must agree to abide by the decision of the selection panel and no appeals will be entered into.
- By entering, finalists and winners agree for their photographs, profiles, video footage, training details and suburbs to be used for promotional purposes by the Government of Western Australia and Commonwealth of Australia. The check box in the application portal must be ticked to substantiate this.
- Applicants agree to notify the WATA team immediately, should there be a change in an applicant's circumstances with regard to their training or employment.
- Individual finalists must participate in the judging day to remain eligible.
- Eligible category winners* will be invited to attend a two day professional development session, before the Australian Training Awards finalist week and presentation dinner in November.
- Applicants acknowledge that should they win their WATA category, their original application will be submitted to the Australian Training Awards. The Australian Training Awards will allow State winners to update content only where there is new information or information has changed between nominated dates. Applicants will not submit a new application or have the opportunity to rewrite it.

** Does not include the Cultural Diversity Training Award or International Student of the Year.*

CHECKLIST

I have:

	selected the correct category and confirmed my eligibility to enter WATA 2022;
	addressed all of the selection criteria;
	ensured my response to the selection criteria is within the specified word limit;
	provided my contact and training details;
	completed tabs 1, 2, 3, 4 and 5 in the WATA application portal; and
	submitted my application via the online application portal by 5.00 pm on Friday 29 April 2022 .

I have attached:

	one written reference; (all applicants)
	parent/guardian declaration (for under 18s);
	school endorsement (for applicants enrolled in school);
	employer endorsement (for applicants who are employed);
	CEO/MD endorsement and copy of my most relevant training and education certificate (Trainer applicants only);
	signed talent release form; (all applicants)
	a copy of my qualification certificate OR a signed letter from my trainer/lecturer, confirming I am on track to complete my qualification within the eligibility period;
	proof of Australian residency; (all applicants)
	a copy of my 500/572 Visa; (International student applicants only)
	a copy of my Confirmation of Enrolment notice; (International student applicants only)
	evidence that I migrated to Australia after January 1 2017; (Cultural Diversity Training Award applicants only)
	a copy of my Visa under the Australian Humanitarian Program; (Cultural Diversity Training Award applicants only)
	relevant supporting evidence such as awards/prizes/tables/graphs.





Zoe Tucker, WA Vocational Student of the Year 2021 and Maryke Gray, WA Trainer of the Year 2021. Both Maryke and Zoe were named as runner-up in their respective categories at the Australian Training Awards, and encourage people of all ages to celebrate their success by applying in 2022.

AUSTRALIAN TRAINING AWARDS

The Australian Training Awards are the peak national awards for the VET sector that showcase best practise in vocational education and training.

Winners from each state and territory (in aligned categories) have the opportunity to compete for a national award title.

There are also a number of awards that are available by direct entry.

- Outstanding Achievement in the VET and Skills sector
- Excellence in Language, Literacy and Numeracy Practice Award
- Australian Apprenticeships - Employer Award
- School Pathways to VET Award

You can apply for these categories directly through the Australian Training Awards website - australiantrainingawards.gov.au.

You will also find all eligibility and criteria requirements on the website.

**AUSTRALIAN
TRAINING
AWARDS**

FURTHER INFORMATION

Answers for frequently asked questions are on the website
dtwd.wa.gov.au/watrainingawards/wata2022#for-individuals

You can also contact us with any questions:

✉ watrainingawards@dtwd.wa.gov.au

☎ 6551 5953

🌐 dtwd.wa.gov.au/watrainingawards

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